

Picadome After School All-Stars Charge Requirements

Registration Fee*

\$30 per child or \$40 per household

*Registration fee is required at the time of enrollment. Registration fees are non-refundable.

Charges

\$11/per school day. Prepaid for full month as stated below.

Charges for participation in the Picadome After School Program cover the cost of snacks, art supplies, crafts, and staffing. By signing this contract, you are agreeing to pay Picadome Elementary for after school care for the school year.

The following guidelines will be used when evaluating your good standing in the program:

- Fees will only be collected by automatic withdrawal. All charges will be withdrawn on the fifth (5th) of each month. Personal checks and/or cash will not be accepted for monthly payments.
- Charges are not refunded due to sickness, vacations, family emergencies, availability of another childcare provider, other school activities, or complete closing or early closing of the program due to weather.
- If school is dismissed early by the district, All-Stars will remain open for 3 hours after the official dismissal time, if it is determined we can safely continue to remain open. Any pick-ups after this time will be considered late pick-ups and parents will be charged accordingly.
- Picadome After School All-Stars is not in session during days when school is closed or cancelled. If a snow day occurs, your monthly payment will not change. Fees will simply be transferred to the additional make-up days later in the school year.
- **A late charge of \$2.00 per minute will be charged for any child picked up later than 6:00 pm. The charge is due at the time of pick up.**
- In the event an automatic withdrawal is returned for insufficient funds or a closed account, contact will be made one time in an effort to collect tuition. If your account does not have sufficient funds, you will be responsible for any additional charges incurred from the collection of the returned automatic withdrawal. If insufficient funds are not covered after 3 business days, the student will be removed from the program. The student can return to the program once payment is made, provided there is a space available. After three insufficient funds notices, removal from the program is at the discretion of the director and/or principal.

Program Withdrawal

You have the option of withdrawing from the Picadome After-School program at any time during the school year. We must receive notice by the 25th of the prior month in order to stop the ACH auto-debit, with the exception of January and we must be notified by Dec 10th due to winter break. For April, we must receive notification one week prior to spring break. Re-admission to the program is not guaranteed once you have withdrawn. The registration fee will be charged each time a family enrolls in the after-school program.

Tax Information/Receipts

Monthly payment receipts and yearly tax statements will be issued upon request.

I, _____, agree to abide by the above guidelines.
Failure to abide by the guidelines will result in your child's suspension/dismissal from the program.

Parent/Guardian Signature _____ Date _____