

November 12, 2019

Individuals present: Waneta Padgett, Turner Lyman, Nikisha Farrow, April Byers, Norma Araiza, Ashley Dunn, Felicia Watkins, Chip Heath, Beth Myers, Veda Stewart, and Jacobo Aragon

Discussed next steps for PTA/ Deciding on required officers:

President- April Byers

Vice President: Waneta Padgett

Treasurer- Nikisha Farrow

Secretary- Ms. Dunn or a parent

Other committees:

Latino Liaison- Norma Araiza

Membership- Open

Fundraising- Felicia, April, and Audra

Meeting Minutes:

- Meeting began at 5:05pm
- Chip tells April that we need the following at official meetings as well as some general guidelines:
 - Have an agenda made and printed for distribution
 - Have a sign-in sheet
 - Distribute minutes from the previous week to be approved
 - Attendance should be taken to have quorum- we must have ten.
 - Then, begins the treasury report from the treasure (what did the PTA take in, what did we spend, etc.) this should also be printed.
 - There should be two people to sign checks and two people on the bank account (April and Nikisha).
 - Then we work through the agenda. Today will be about budget, holiday store, and schedule. A meeting drive should be discussed at the next meeting.
- We will start with the schedule:
 - Events and meetings are being scheduled:
 - Some confusion regarding the dates and what a general meeting is versus a board meeting
 - General consensus is to meet once for 90 minutes for both general and board

- Discussing that dinner with santa was mistakenly put on the master calendar as title 1 night. Last year it cost- \$593.05 but they paid for all food and santa
- Current account balance is approximately: \$4,183.77 and roughly \$300 was just deposited
- Look into making dinner with santa a title 1 night. Can charge for it, but last year Asher did not want the families to be charged. We can have the holiday store be a part of getting to see santa (e.g. buy one thing at the holiday store, get to see santa)
- Will we do dinner with santa?
 - to do dinner with santa - motion passed unanimously for the 17th at 6pm
 - Needs to be corrected on the master calendar as a PTA event and not a title 1 night
- Holiday store will overlap the dinner with santa
 - Veda suggests having a preview day with each class for 5/10 minutes and then they can have shopping at a later date
 - All dependant on volunteer coverage, have teachers sign-up for class visiting dates through a GoogleDoc
 - Have the store on the 13, 16, 17, and 18 with possible set-up on the 12th
 - 9:00am - 2:30pm for the holiday store
 - Norma is willing to volunteer, April's mom, Waneta, April, Nikisha, and Felicia
 - Where will the holiday store be held?
 - April needs to meet with Asher to discuss the schedule, place, etc.
- Teacher appreciation week May 4th-8th
- Kindergarten graduation and 5th promotion
 - \$345 last year
- Field day
- class trips
 - \$227 last year
- Field day is on May 26th contingent upon snow days and field days
- Spring fundraiser March 2nd-6th
- Budget
 - Budget will be done outside of the meeting
- April brings the store back up. The store will be set-up on the 12th. Operate 13-18. Breakdown on the 18th.
 - Budget for the holiday store will be discussed from the president and treasurer and will present it to the board for a vote. A general meeting must be called before any money can be sent. Treasurer will tentatively come up with numbers for the budget. April is calling a general meeting on 20th at 5:00 to discuss the holiday store and santa. The board meeting to pass the budget will be digital between the board. Wants to a digital group text. All seem to be fine with that.
 - Chris wants us to get into MemberHub

Meeting Adjourned at 6:10 PM

Next meeting will be held November 20, 2019 at 5:00 PM.