

# EXTRACURRICULAR PROGRAMS POLICY



## CRITERIA FOR PROGRAMS

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For an extracurricular program to be continued or to institute a new program, the program must:

1. Contribute to the following Kentucky Learning Goals:
  - Becoming a self-sufficient individual.
  - Becoming responsible members of a family, work group, or community, including demonstrating effectiveness in community service.
2. Generate and maintain student interest as well as attract students currently not involved in extracurricular or service projects.
3. Encourage, enhance, and maintain equity including but not limited to a wide range of opportunities for both male and female students.
4. Have a suitable adult sponsor and have appropriate adult supervision at all times.
5. All student clubs and organizations must be approved by the SBDM council according to the following procedure.
  - **A Paul Laurence High School staff member** sponsoring the organization must present a request to the principal detailing the purpose, procedures and guidelines for the student organization.
  - The principal will forward requests for organizations deemed to be of high risk to the FCPS Office of Risk Management for review.
  - Requests that do not require review or have been approved by review of Risk Management will be brought to the SBDM council for approval at the first meeting of each school semester.
  - The principal will notify the potential sponsor of the decision of the council.
  - Once approval is granted, the sponsor **or the principal's designee** is responsible to be physically present with students at each meeting or activity sponsored by the organization.

All announcements for student organizations must be submitted to the administration and WPLD by the staff sponsor.

All posters for student organizations are subject to the approval of the administration

## PROGRAMS CURRENTLY OFFERED

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- Lists of the academic and non-academic extracurricular programs, activities, and clubs that are offered at *Paul Laurence Dunbar High School* are in the Student Handbook. A list of

approved student organizations will be maintained in the school guidance office and will be published via various available media.

## **STUDENT PARTICIPATION**

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Students will be eligible to participate in extracurricular activities if they:

1. Comply with rules established by the adult coach or sponsor for the activity.
2. Meet requirements set by the appropriate sponsoring or governing organization (where applicable).

## **COACHES AND SPONSORS**

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Each extracurricular activity will be led by an adult coach or sponsor (PLD staff member or employee of the district) who meets any applicable requirements set in law, or by sponsoring or governing organizations. The coach or sponsor will be responsible for personally supervising or ensuring that all students are supervised by an adult while they are participating in an activity, including practice time and travel time where applicable.

All athletic activities sanctioned by the Kentucky High School Athletic Association (KHSAA) will be managed with the cooperation of the coaches and the athletic director under the supervision of the school administration and in accordance with the guidelines of the KHSAA.

The principal will assign coaches (KHSAA positions) and sponsors from our school's current staff following our policy on Instructional and Non-Instructional Staff Time Assignment. If it is necessary to consider applicants who do not currently work at our school, our policy on Consultation will be followed.

## **PROGRAM EVALUATION**

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Our extracurricular program will be evaluated through the needs assessment process for updating our school improvement plan.

## **POLICY EVALUATION**

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We will evaluate the effectiveness of this policy through our school improvement planning process.

Date Adopted:   3.13.18  

Date(s) Reviewed or Revised: 2/12/18