

SBDM Meeting--Squires Elementary

Monday, September 13, 2021 @ 4:02pm; a quorum was established and Ms. Adkins called the meeting to order.

Members in Attendance: Sabrina Adkins - Principal
Shayna Langston - Teacher
Amy Sohner - Parent
Beth Garner - Teacher
Heidi Thompson-Abell - Teacher

Others in Attendance: Dale Meade-Secretary

1. **Agenda Approval**—Agenda was submitted and reviewed by council. Amy Sohner moved to approve and Beth Garner seconded. Approved by consensus.
2. **Approval of Minutes**—Minutes for August 2, 2021 were reviewed by council. Shayna Langston moved to approve and Amy Sohner seconded. The council approved by consensus.
3. **Public Comment**—None
4. **Financial Reports/MUNIS**—Dale Meade reviewed the MUNIS budget for the 2021-2022 school year and noted that \$5,000 had been encumbered to purchase Accelerated Reader software (\$3,000) and PebbleGo software (\$2,000) using funds generated by the Castle After School Program (ASP). Discussion ensued on the Castle budget, with a total of \$128,644 budgeted in MUNIS and amounts received in the School Activity Fund (SAF) for the month of August of (\$7,285). Ms. Adkins also noted that Castle students that have to quarantine will not be required to pay for days they do not attend.
5. **Real Read** – Real Men Read. Ms. Adkins mentioned that the District is going to be continuing the program this year. Lisa Pollock has offered to coordinate the program. Ms. DeVoe and Ms. Thompson have agreed to

assist. Students will receive free culturally responsive books. The council approved by consensus.

6. **Staffing and Enrollment** – Ms. Adkins shared that current total enrollment is at 395, and that SES is within grade level and staffing caps. The ESSER funds are being used for a literacy expert / reading support teacher and second grade is pulling small groups for reading. Ms. Adkins also mentioned that Ms. Ramey will be retiring at the end of September.
7. **Early Start and Para New Hires** – Ms. Adkins noted that Angela Manley, one of the kindergarten para educators, had taken an administrative position at another school and that interviews for her vacancy had taken place on Friday. A candidate, Courtney Boyd, is being recommended for the position by the interview committee that consisted of Ms. Crist, Ms. Thompson, Ms. Langston and Ms. Duncan. The council approved by consensus. There are also openings for a special education para educator and a classroom para educator. Interviews were conducted for the special education para position; but, none of the candidates were felt to be a good fit or interested in the position.
8. **Policies** – Instructional Practices Policy (5.4) was last revised in 2005. Ms. Adkins shared a policy that the KASC recommends. Ms. Adkins suggested that the council review the KASC policy and revisit it at the next SBDM meeting. Council briefly reviewed and discussed a few of the points of the different sections. The council’s goal is to begin drafting an Instructional Practices Policy to review at the next meeting on 10/4/2021.
The Wellness Policy (1.6) was last revised in 2017. Ms. Rose reviewed and made some revisions by blending in items from the FCPS district wellness policy. The Wellness policy, as revised by Ms. Rose, was approved by consensus, and the Wellness Policy will be updated on the website.
9. **Grading Scale** – The current grading scale of 92-100=A; 83-91= B; 74-82=C; 65-73=D; 0-64=F. Mrs. Adkins pointed out that several schools had changed their grading scale to be more in line with the High School grading scale. It has been proposed that Squires consider changing the grading scale from the current 8 point scale to a more generous scale where 90-100=A; 80-89=B; 70-79=C; 0-69=F. Ms. Langston raised the point that by retaining the current scale, it’s more difficult for students that are new to being graded to receive an A and that it seems counter intuitive

to hold the younger students to a higher grading standard than the older, more experienced students. In addition, the 90-100 scale is more in line with the Distinguished, Proficient, etc. ranking. Ms. Langston made a motion to change the grading scale at Squires. Ms. Thompson seconded the motion. All were in agreement to change the grading scale to 90-100=A, etc. and the motion passed with 100% consensus.

The meeting adjourned at 4:46pm.

Dale Meade, Recording Secretary