

## **SBDM Meeting--Squires Elementary**

Monday, May 4, 2020 via Zoom

**Members in Attendance:** Sabrina Adkins-Principal  
Beth Garner-Teacher  
Robert Wilkison-Teacher  
Shayna Langston-Teacher  
Amy Sohner-Parent  
Anne Vandervort-Parent  
Marc Franco-Minority Parent

**Others in Attendance:** Jessica Boeglin—SBDM Secretary  
Meghan Riehl—Title 1 Presentation

1. **Agenda Approval**—Agenda was submitted and reviewed by council. Amy Sohner moved to approve and Robert Wilkison seconded. Approved by consensus.
2. **Minutes Approval**—Minutes from March 2, 2020 and March 3, 2020 were submitted and reviewed by council. Wilkison moved to approve and Shayna Langston seconded. Approved by consensus.
3. **Public Comment**—No public comment.
4. **Financial Reports/MUNIS**—The financial report was reviewed by the council. Jessica Boeglin, Squires Bookkeeper, explained to council that there was \$23,127 in Section 6 and \$7,401 left in our carry forward from last year. Agendas and testing medals still needed to be purchased this school year leaving Squires with about \$5,000 in carry forward funds. The additional funds will most likely be office supplies for the school and Chromebooks. Sabrina Adkins also let the council know that the leftover funds for ESS will be used to buy Chromebooks and that the district would be refunding Chromebooks that are not returned to the school or are returned damaged to the school from the COVID-19 learning at home period.
5. **Supplementary Duty**—Adkins explained to council that Squires Elementary was allocated \$13,550 for supplementary duty and teacher stipends for the 2020-2021 school year. She suggested that we keep all current supplementary duties that Squires had this year, which is a total cost of \$13,950. Two roles, academic challenge coordinator and STLP coordinator, are purchased/required by the district bringing the total to \$12,350. Sohner indicated that an extra role for next year could be Student Voice/Student Council Coordinator to use extra funds for

next year. Sohner moved to approve supplementary duty roles and Wilkirson seconded. Approved by consensus.

6. **NTI Grading and Report Cards**—KDE has recommended that Kentucky schools use a pass/fail grading scale, but the district has recommended that the schools use a pass/incomplete grading scale for NTI days. The district has left it to the schools and their SBDM council to decide on the terminology. After much discussion from the council, Squires Elementary will use a meets expectations or progressing terminology for grading to avoid any confusion between teacher and parent communications. Squires will also intend to provide assignments, monitor student work, communicate with parents, and utilize various ways to collect progress via google classroom, zoom, paper packets, and other digital platform if another pandemic occurs.
7. **Title 1 Spring Advisory**
  - a. **Compact Review**—Meghan Riehl reviewed the compact for the 2020-2021 school year. She explained the compact did not need revisions and only needed approval from SBDM council to use for next year. After review, Wilkirson moved to approve, seconded by Anne Vandervort. Approved by consensus.
  - b. **Parent Engagement Policy**—Riehl reviewed the policy and explained that no additional revisions were made on the policy for next school year. Wilkirson moved to approve policy, Vandervort seconded. Approved by consensus.
  - c. **Survey Results**—Survey results have not been given to Riehl at this point and have been pushed to the fall advisory meeting.
  - d. **Famliy Nights**—Per Title 1 policy, each school must provide 5 school events and 3 activities that students and parents can interact. Due to the COVID-19 pandemic, Riehl said that they were not planning on using “Back to School Night” as an event, but she might be adding it on. Squires hosted two events before students were not able to come to school: PE with your Parents and Math Game Night. Culture Night, Dig into Data, and Camp Night have been cancelled. Vandervort suggested for next year that an internet safety and peer interaction activities would be nice to send home. Plan approved by consensus.
  - e. **District Set Aside**—Each year, the district sets aside a percentage of Title 1 funds to help pay for the additional services Title 1 provides to

the schools and to the families in need. For the 2019-2020 school year, the district set aside 29%. For the 2020-2021 school year, the district will set aside 15.3%. Wilkirson moved to approve proposal and Sohner seconded. Approved by consensus. Allocation is as follows.

- i. Indirect costs 5.1%
  - ii. Foster Care, Homeless, McKinney Vento 0.24%
  - iii. Parent Engagement 1%
  - iv. 30% Sick Pay 0.04%
  - v. Administration Costs 2.2%
  - vi. Professional Development Not Required 5.6%
  - vii. School Extension Program(s) 5.6%
  - viii. Substitute Salaries 0.3%
- f. **Schoolwide Plan**—Adkins reviewed the schoolwide plan for the 2020-2021 school year to the council. Wilkirson moved to approved, Garner seconded. Approved by consensus.

Meeting adjourned at 12:17p.

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Jessica Boeglin, Recording Secretary