

Bryan Station High School
SBDM Meeting Minutes
August 19, 2019
5:00 PM

Members Present: Fred Snodgrass, Ryan King, Ryan Popplewell, Meredith Nathaniel, Allison Soult, Julie George, Allison Soult, Lynn Schentrup, Greg Coker, Diana Tracy, Michelle Clay, and Allison Marcum.

Guests Present: Catherine Vannatter

The meeting was called to order at 5:03 p.m.

1. Approval of Agenda: a motion was made by Ms. Schentrup and seconded by Ms. George to approve the agenda.

2. Approval of Minutes: a motion was made to approve the 8.19.19, 8.23.19, and 9.3.19 minutes by Ms. Clay and was seconded by Popplewell; the motion was found favorable.

3. Good News: Lynn Schentrup presented to the committee the Good News of Bryan Station High School.

4. Public Comments: there were none.

5. CIA Committee: Ms. Catherine Vannatter presented to the committee on the PLC/Content Area meeting protocol, and the PLC planning protocol, as well as the ACT and ACT Prep Planning

6. New Club Request: this will be tabled until next month.

7. Field Trips: Allison Marcum presented on upcoming field trips

8. Update on Communication to Parents of Athletes: Col. Coker presented to the committee what the plan is for the plan on how we will be communicating cleanliness to our student athletes.

9. Budget & Staffing: Mr. King presented a letter from the bookkeeper to the council for permission to make budget transfers and purchase orders.

Mr. King also presented on the supplemental duties that have been added since our last council meeting.

Title 1 Funds must be encumbered by the end of this month. Mr. King showed the committee the breakdown of how Title 1 was spent for the 18-19 school year.

10. Student Learning: Ms. Nathaniel brought up a concern from another parent about approaching coaches to have a conversation with their athletes about the protocol for what to do if there is an emergency (where to meet, not to panic, etc.) We will look into the video that we had a few years ago that addressed what students are supposed to do if they are in an emergency situation in a unique location and see if we can add to it.

11. Financial Reports: Mr. King presented the section 6 and student activity accounts report to the council

12. Set working agenda for October

13. Closed Session: Emergency Management Plan

A motion was made to move into closed session by Mr. Popplewell and seconded by Dr. Soult and was found favorable.

A motion was made to move into open session by Dr. Soult and was seconded by Ms. Schentrup

Col. Greg Coker presented to the council about the emergency management plan for Bryan Station High School that will be submitted to the district.

A motion was made to adjourn the meeting by Ms. Nathaniel and was seconded by Ms. Schentrup and was found favorable.