

**Athens-Chilesburg Elementary**  
**School-Based Decision Making Council**  
**Meeting Minutes**  
**Monday, August 4, 2020, 3:30 pm**

Present: faculty members - Chair - Mark Rose, Lizzie Manion, Marshall Spivey, Amy Blake; parents - Scott Bradley, Amy DiLorenzo

Absent -

Guests - Tyson Steelman, Sachi Yamamoto, Alicia Modenbach, Maria & Shane Revlett, Tabitha & Jimmy Bennett, Melissa Toutant, Sarabeth Pollom, Elise Borne, Erin Soard, Nicky Tran, Stephanie Sells, Greg Repass, Takahiro Okuda, Daniel Kustelski, Marissa Wallace, Tandy Repass, Jennifer Tofoya

1. Opening Business

a. Call to Order

The meeting was called to order at 3:30PM by Mark Rose, Chair.

b. Agenda approval

By consensus, the council approved the August 4 agenda.

c. Minutes approval

By consensus, the council approved the June 8 meeting minutes with minor changes.

d. Public Comment

None at this time

2. School Improvement

a. New Member Training

Mr. Rose shared that all council members have completed SBDM training for the 2020-2021 school year.

3. Budget Report

a. Munis

The 2020-2021 school budget was reviewed and approved by consensus. Mr. Rose shared that this year's budget will be based on enrollment and not attendance. Currently, ACE has approximately 575 students enrolled.

4. Review

a. District - Mission & Vision

Mr. Rose reviewed the district mission and vision with the council.

b. School - Mission, Vision & Beliefs

Mr. Rose reviewed the school mission, vision and beliefs with the council.

5. New Business/Other Business

a. Staffing

Mr. Rose shared that we will be hiring a 4th grade teacher and a new registrar for the front office. We have 3 teachers who will be on maternity leave. These teachers already have their long term subs secured. Mr. Rose also shared that the district will be creating a list of subs that can be used at ACE if/when we return to school.

b. Summer Bridge

Ms. Lipscomb shared that Summer Bridge went well. Summer Bridge ended last week.

Mr. Rose shared that the program used (Imagine Learning) for students participating in Summer Bridge was purchased for the entire district to use this school year.

c. Bylaws

Mr. Rose shared these will be sent to council members tomorrow.

d. Policies

Mr. Rose shared that these will be sent to council members tomorrow. He shared that we may have to write a policy about NTI-2DL.

e. Insight Survey

Mr. Rose shared that the survey results were positive. He also shared that we had positive comments from parents on the survey about NTI.

f. Miscellaneous

Mr. Rose shared that we have several different fees included on our supply list for things such as magazine subscriptions, roller skating, technology and Simple Solutions. We will still be ordering the Simple Solutions books (Every grade will have math, 3rd, 4th and 5th grade will have social studies.) Discussion was held around whether we need to collect all of the fees. It was discussed that we will only collect for the magazine subscriptions and Simple Solutions and wait to collect roller skating and technology fees. Mr. Rose shared that he will ask team leaders to evaluate their fees and determine what

is needed. Mrs. Wallace shared that if families need financial assistance, they can contact her at the FRC and she can help out.

Mr. Steelman shared that we will be sending out a Google Form later this week to survey parents about their needs for technology for the upcoming year.

By consensus, the council decided that ACE's regularly called SBDM meetings will be the 3rd Monday of every month at 3:15.

g. NTI-2DL

Mr. Rose shared that all staff members will be meeting with students on Zoom this school year. This includes para-educators and special area teachers. These schedules are forthcoming. Mr. Rose shared that Zoom or Google Meet lessons will be recorded and password protected for those students who can't make the scheduled Zoom/Google Meet call.

h. Virtual School Protocols

Mr. Rose shared that we will be using PBIS and EOS. He shared that staff have the option of working from school or working from home. All staff will have to be doing virtual work with students whether working from school or home.

6. Adjourn

This meeting was adjourned at 4:26 PM.

Next Meeting will be Monday, August 17, 2020 at 3:15

Respectfully submitted by:  
Angela Lipscomb  
SBDM Secretary