

**WINBURN MIDDLE SCHOOL  
SBDM MINUTES  
TUESDAY SEPTEMBER 17<sup>TH</sup>, 2019, 4:30PM**

**Present**

Mike Hale-CO-CHAIR	Cheryl Gregoire	Carla O'Brien	Wendy Young
Stephanie Green-CO-CHAIR	Valerie Hairston	Joseph Owens	
	Karen Hanley	Chad Peavler	

**Absent**

Rebecca Chappell

**Visitors Present**

April Gonzalez  
Paul Broderson  
Debbie Tronzo

**Meeting was called to order at 4:42PM.**

**Approval of Agenda**

Gregoire made the motion to approve the agenda; motion seconded.  
Council Consensus

**Approval of Minutes**

Mr. Owens made a motion to approve the August 20<sup>th</sup>, 2019 minutes; motion seconded.  
Council Consensus

Ms. Young made a motion to approve the August 26<sup>th</sup>, 2019 minutes; motion seconded.  
Council Consensus

**Public and PTSA Address**

None

**Principal Report**

1. District Walk-Through
  - a. Good Reviews
  - b. Items to work on:
    - i. Engaging in higher level questioning
    - ii. Success Criteria

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2. Personnel Update

**STAFF:**

1. 8<sup>TH</sup> ELA-Andrea Weaver
2. Para-Educator-LaShawnda Murray

**VACANCIES:**

1. CUSTODIAN (Evening Support)

**SEPTEMBER 15<sup>TH</sup> STAFFING:**

1. 827 students nets additional staffing

Mr. Peavler made a motion to use our additional staffing allocations to hire up to a 0.7 Interventionist and up to a 1.0 Dean of Students.

- With the intention that the new hire's primary focus be on the identified areas of need

**AUGUST ATTENDANCE REPORT**

August attendance report was reviewed.

**AUGUST FINANCIAL REPORT**

Ms. Green made the motion to approve the reallocation of funds in four non-active SAF accounts; motion seconded.  
Council Consensus

**Professional Leave Requests**

N/A

**Field Trip Requests**

<b>FIELD TRIP</b>	<b>SPONSOR</b>	
10/17/19 Sky Zone	Broderson	<b>APPROVED</b>
10/18/19 Cinemark	Hicks	<b>APPROVED</b>
12/15-12/17 KYA	Brusven	<b>APPROVED</b>
6/8/20-6/10/20	Hanley/Cooper (6, 7 & 8)	<b>APPROVED</b>

Ms. Green made the motion to approve the field trip requests; motion seconded.  
Council Consensus

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**Fundraiser Requests**

<b>FUNDRAISER</b>	<b>SPONSOR/CLASS</b>	
T-Shirts	Conde/Earnheart- VOLLEYBALL	<b>APPROVED</b>
School Spirit	MacKenzie-STUDENT LIFE	<b>APPROVED</b>

Mr. Green made the motion to approve the fundraisers; motion seconded.  
Council Consensus

**Committee Reports**

**Action Items**

1. Proposed By-Laws Amendments:
  - a. Changing from a double to a single SBDM (To review and discuss at a later date)
2. SBDM member trainings were updated and members were requested to turn in their training completion certificates to the SBDM secretary.

**New Business**

1. The SBDM council has reviewed Winburn's safety policy for the 2019-2020 school year.

**Executive Session (CLOSED)**

NONE

**Future Agenda Items**

1. CLP to present their vision to SBDM in October after their
2. Grading Policy

**Adjournment**

Ms. Owen motioned to adjourn; seconded. Committee Consensus. Meeting adjourned at 6:03pm.

Next meeting: **OCTOBER 8<sup>TH</sup>, 2019 at 4:30PM in the WMS library.**