

**WINBURN MIDDLE SCHOOL
SBDM MINUTES**

July 9, 2019, 2:30PM

Present

Mike Hale	Cheryl Gregoire	Chad Peavler	
Stephanie Green	Rebecca Chappell	Valerie Hairston	
Joseph Owen	Carla O'Brien		

Absent

Karen Conner
Wendy Young

Visitors Present

Tony Gray

Meeting was called to order at 2:43PM.

Approval of Agenda

Mr. Peavler made the motion to approve the agenda; motion seconded.
Council Consensus

Approval of Minutes

Ms. Green made a motion to approve the June 2019 minutes; motion seconded.
Council Consensus

Community/Public Participation

1. Hale reported to the council that interviews are still being conducted but we have almost filled all of our current open positions.
2. Mr. Hale commended our new lead custodian, Anthony Helton, on working hard to prepare the building for the upcoming school year while short staffed and for the amount of pride and effort that he puts into the job.

Principal Report

1. Proposed Monthly Meeting Schedule was presented to the council. The council made a recommendation to move back the date for the August meeting. Ms. Chappell made a motion to change the August meeting to August 20th, 2019; motion seconded. Council Consensus. Ms. Gregoire made a motion to approve the meeting schedule with the amended August date; motion seconded. Council Consensus.
2. Council Members reported the dates of their SBDM trainings.

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Committee Reports

No committee Reports for July

Action Items

1. Financial Report.
 - a. Ms. Green made a motion to approve the June 2019 Financial Report; motion seconded. Council Consensus
2. Second Read of Grading Policy. Ms. Gregoire made a motion to approve the Grading Policy with amendments; motion seconded. Council Consensus.
3. Ms. Green requested a review of our fundraiser submission deadline and policy.

Executive Session (CLOSED)

1. Mr. Hale motioned to reconvene in executive session to discuss 2019-20 staffing; seconded. Committee Consensus. Council went in to executive session at 3:31pm.
2. Ms. Green motioned to reconvene in open session; seconded. Committee Consensus. Council reconvened in open session at 3:47pm.
3. Upon reconvening in open session the council recommended the following candidates for employment:

Kristen Howard-LBD
Antione Henry-Custodian

Future Agenda Items

1. Council to sign Proof of Receipt form stating that they have received the required documents for review.
2. CSIP Review
3. Review Fundraiser submission deadline procedure and school fundraiser policy.
4. Review SAF Accounts and advisors and update for the 2019-2020 fiscal year.
5. Review the current SBDM By-Laws and the current Committee Policy.

Adjournment

Ms. Gregoire motioned to adjourn; seconded. Committee Consensus. Meeting adjourned at 3:54pm.

Next meeting: August 20, 2019 at 4:15pm in the WMS library.