

Veterans Park Elementary  
SBDM Minutes  
August 13, 2019  
3:00 p.m. in the Conference Room

Members in Attendance: Molly Dabney, Janisha Rawls, Christi Lindeman, Amy Green, and Jeff Rice

- I. Public Agenda
  - a. Correspondence & Comment-none
- II. Approve Agenda-Amy Green made a motion to approve the agenda, seconded by Janisha Rawls, and approved by consensus.
- III. Approve Minutes
  - a. July 1, 2019- Janisha Rawls made a motion to approve the minutes, seconded by Amy Green, and approved by consensus.
  - b. Special Called Meeting - July 30, 2019- Amy Green made a motion to approve the minutes, seconded by Jeff Rice, and approved by consensus.
- IV. Financial Reports
  - a. Activity Fund-Reviewed for informational purposes.
  - b. Section 6-Reviewed for informational purposes.
    - i. Revised Budget Approval-We approved in the special called meeting to utilize Section 6 and supplemental duty money.
    - ii. Transfer Approval-Janisha Rawls made a motion to move money laterally within Section 6 budget without increasing or decreasing bottom line, seconded by Amy Green, and approved by consensus.
  - c. After School Budget-Reviewed for informational purposes. The prices increased for after school care this year which will increase revenue.
- V. Student Achievement
  - a. Staffing/Enrollment-Certain grades are getting very full. We may have to hire an additional para or two based on needs once the school year starts.
  - b. Supplemental Duty-Molly reviewed supplemental duty positions and pay. Christi Lindeman made a motion to approve using \$2,850 out of After School Budget to pay extra amount needed to cover supplemental duty positions, seconded by Amy Green, and approved by consensus.
  - c. ESS Daytime Waiver-
    - i. K/1 Literacy Focus-We will be bringing back Debbie Carter to target k's and 1's the first few weeks of school for intervention. Amy Green made a motion to approve the Daytime Waiver, seconded by Jeff Rice, and approved by consensus.
- VI. Policy Review
  - a. DO WE HAVE ANY?-Molly shared SBDM Required Policies & Decisions Checklist. We will use this as a guide for the year.

VII. Other

- a. Crisis Go-Molly shared the Crisis Go app that staff will use for drills, emergencies, etc, this year.
- b. Visitor Sign In-All visitors are required to show an ID to get in the building this year.
- c. Staff Expectations-Molly shared with council.
- d. Progress Report Dates-Molly shared with council.
- e. Staff Commitments-Molly shared with council.
- f. Paver Project-It is still going on right now.
- g. Pond-Christi Lindeman made a motion to approve funds from After School funds to maintain the pond (\$900), seconded by Janisha Rawls, and approved by consensus.
- h. SBDM Committee
  - i. Parent Letter-Molly will send those letters home next week.
- i. Document Review
  - i. Managing Public Records-Molly distributed this document to council.
  - ii. Your Duty Under the Law-Molly distributed this document to council.
- j. Field Trip Approvals-Janisha Rawls made a motion to approve requests, seconded by Christi Lindeman, and approved by consensus.

VIII. Motion for Adjournment-Amy Green made a motion to adjourn, seconded by Jeff Rice, and approved by consensus. The meeting was adjourned at 3:50 P.M.