

2020-2021 VPE Patriots Place Enrollment Information

As you enroll, please read this form carefully to review our program guidelines. This signed form, a Student Information Form, Student Medical Information Form/current immunization form, Automatic Debit Authorization Agreement, and Registration Fee are required to enroll your student for the 2020-2021 school year.

Program Costs

Tuition and Fee amounts for all after school programs are determined at the FCPS Board Meeting in May and could change.

Monthly Tuition: \$11 per day school is in session.

Late Fee: \$2.00 per minute per child for any student(s) not picked up by 6:00 p.m.

Registration Fee: A \$30.00 non-refundable registration fee (\$40.00 per family) to enroll a student in the Patriots Place program. The registration fee covers the cost of art supplies, crafts, and enrichment materials.

Program Guidelines

The following guidelines will be used when evaluating good standing in the program:

- **All tuition is automatically withdrawn on the 5th of each month. Tuition will only be collected by automatic withdrawal for the 2020-2021 school year. Personal checks and/or cash will not be accepted for monthly tuition.**
- Contact will be made **ONE TIME** in an effort to collect tuition when an automatic withdrawal is returned for insufficient funds or a closed account. Tuition must be paid **in cash** for a returned automatic withdrawal. If your account does not have sufficient funds, you will be responsible for any additional charges incurred from the collection of the returned automatic withdrawal.
- **Failure to pay OR 2 automatic withdrawal denials will result in dismissal from the program.**
- Tuition refunds will not be made for any day students are sick/absent, go home early, if there is a family emergency or vacation, or if there is an early dismissal due to inclement weather
- Patriots Place is **NOT** in session when school is closed. If weather dictates an early dismissal, Patriots Place will close early as well and parents/guardians are asked to pick up their students.
- If school cancellations occur, monthly tuition amounts will not change. Tuition will be transferred to the additional make-up days later in the school year.
- **There is a late charge of \$2.00 per minute per child for anyone not picking up their child(ren) by 6:00 p.m. This is due at the time of pick up.**
- Registration fees will be charged each year to enroll in the program.
- You have the option of withdrawing at any time during the school year. Notification of withdrawal must be given in writing by the 15th of the **previous month** to not be charged for the next month.
- Failure to adhere to the FCPS Code of Conduct, acts of physical aggression, violence, or threats towards students or staff, may result in immediate dismissal from the after school program. This will be at the discretion of the principal.

Tax Information/Receipts

Monthly and yearly statements are provided. Replacement or duplicate copies will be provided for a \$5 processing fee.

Student: _____

Parent/Guardian Signature: _____ Date: _____

***By signing this form you are agreeing to abide by the above policies.
Failure to do so will result in your child's suspension/dismissal from the program.***