

**MARY TODD ELEMENTARY**  
**PARENT & FAMILY ENGAGEMENT POLICY**  
**2019-2020 SCHOOL YEAR**

We believe parent interest and involvement are important contributors to student learning, positive self-esteem and faculty/staff motivation. Parent/teacher partnerships are vital in the development and continued success of children. Mary Todd Elementary School believes that parent involvement helps to strengthen commitment between home and school.

The staff at Mary Todd Elementary believes parent involvement and meeting the individual needs of students are very important in helping students succeed. In order to promote parent involvement, the staff at Mary Todd will assist in the following ways:

**Communicating Information**

- The Parent Involvement Policy will be distributed in English or Spanish to each school family through the Mary Todd Student handbook, school website, and Family Resource Center Newsletter.
- Information related to school and parent programs, meetings and other activities will be communicated to parents through monthly principal newsletters, classroom newsletters, Family Resource Newsletters, and invitations sent home with the students.
- Parents will be provided with timely information about the Title I program through parent meetings, the school website, phone calls, emails, reminder stickers, and newsletters sent home throughout the year.
- Information about the school curriculum, forms of assessments used to measure progress and the proficiency level students are expected to meet will be shared by school staff in a variety of ways; such as informational fliers, Advisory Council meetings, newsletters, parent/teacher conferences, and quarterly report cards.
- The School-Parent Learning Compact will outline how parents, the school staff and students will share in the responsibility for improved student achievement. This will be communicated to each school family at various beginning of the year school functions.

**Parent Participation**

- Parents will be expected to be involved in their child's education in many ways including volunteering, attending parent conferences, providing an environment that supports academic achievement both at home and school, and being an active member of the Mary Todd community.

- To help protect the learning environment during the school day parents are to schedule classroom visits, observations, and volunteer opportunities in advance with the teacher and or principal.
- Parents will receive materials and have opportunities to participate in monthly school sponsored family activities and other training sessions to help improve their child's achievement.
- Parents will have opportunities to participate in school decision- making regarding the education of their children through PTA, the Advisory Council and committees and parent teacher conferences.
- Parents will be involved in the planning, review, and improvement of the school's Title I program and Parent Involvement Policy through the annual evaluation of the Title I program, SBDM council meetings and in the development of the school's comprehensive School Improvement Plan.
- Barriers to parental participation e.g. transportation, childcare, etc., will be addressed based on individual needs and may be funded by Title I or Family Resource Center.
- The school will provide opportunities for parent/teacher conferences to better facilitate communication between home and school and to enable parents the opportunity to formulate suggestions and make decisions regarding the education of their children. Parents may request conferences with their child's teacher at any time during the school year.
- Parents can volunteer to serve on the advisory board of the Family and Youth Resource Center.

### **Meetings**

- Parents will be informed at the annual Open House meeting of the school's participation in the Title I program, the requirements of the program and their right to be involved.
- Parent and family meetings and conferences will be held at various times and locations to meet the needs of families.

Please note that for the safety and protection of our students, volunteers in the school must comply with Fayette County's background check policy. Visitors must also sign in upon arrival to the school and wear a visitor's badge while on the premises.