

**MORTON MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
AUGUST 12, 2019**

**4:30 P.M.**

<b>Members Present:</b>	Ronda Runyon	Andy Williams	Allie O'Donnell
	Scott Cahill	Sue Hufnagel	Rubin Jones
	Anne Thomasson	Whitney Dixon	Melanie Gabbard
	Jane Brannon	Kim Thompson	

<b>Visitors:</b>	Clay Sutherland	Karen Ziegler	Lisa Owens
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**Morton Middle School Mission Statement**

The faculty, staff, students and community of Morton Middle School are committed to academic excellence and the cultivation of individual strengths and talents in a safe, supportive environment where individual differences are respect for the rights of others guide school and community behavior.

**1. REVIEW/APPROVAL OF MINUTES FROM PREVIOUS MEETING**

W. Dixon moved to approve the minutes. J. Brannon seconded. Motion passed.

**2. ADDITIONS TO CURRENT AGENDA**

None

**3. PUBLIC COMMENT**

None

**4. BUDGET TRANSERS/CERTIFIED STIPENDS/FIELD TRIP REQUESTS**

R. Jones moved that if the amount does not exceed \$3,000, permission should be given to Ms. Runyon to transfer funds without calling an SBDM Council meeting. K. Thompson seconded the motion. The motion passed.

**5. POLICY UPDATES**

K. Ziegler presented the writing policy as a first reading. The writing policy is what the school does as a whole to meet the KDE requirements. The writing plan is the process by which the staff meets the requirements of the writing policy. The writing policy will be approved at a later meeting.

**6. READY FOR SCHOOL**

At the moment there are 806 students registered; 6<sup>th</sup> grade has 282 students, 7<sup>th</sup> grade has 274 students, and 8<sup>th</sup> grade has 250 students.

**7. 2019-2020 STAFFING**

The school is now fully staffed, and everyone has a place. Due to the large enrollment of 7<sup>th</sup> grade students, members discussed the possibility of offering an additional 7<sup>th</sup> grade elective class, such as the STEM or the economic class which was offered last year. A 7<sup>th</sup> grade teacher would teach this class, and the stipend would come from the balance in the staffing book. After discussion, K. Thompson moved to use funds from the staffing book for the additional elective class. A. O'Donnell seconded. The motion passed.

**8. ASSESSMENTS**

There will be common assessments this year with all new curriculum. MAP testing will continue. However, winter testing will be optional; our math and ELA teachers will meet to determine the best decision on winter MAP testing for our students. K-PREP testing for this academic year will still be paper and pencil. We will also pilot online state testing this year.

**9. PROFESSIONAL DEVELOPMENT PLAN**

Teachers worked on summer professional development with new curriculum, long range planning, self-reflection, and professional growth plans. FCPS also provided training during the summer. There will be professional development opportunities offered throughout the academic year.

**10. SBDM E-MAIL NOTIFICATION AGREEMENT**

Members signed a form stating that each member agreed to be notified by email.

**11. SUPER COUNCIL REPRESENTATIVES**

This council is still on the calendar. Regular meetings of the super council will be announced at a later date.

**12. SCIF YEAR-TO-DATE BUDGET REPORT**

The budget was distributed. Teachers are each given \$100 each to use for classroom supplies.

**13. MANAGING GOVERNMENT RECORDS**

Packets on managing government records were distributed. New members were encouraged to keep a hard copy. An electronic copy will be sent at a later date.

**14. YOUR DUTY UNDER the LAW**

Packets regarding each member's duty under the law were distributed. New members were encouraged to keep a hard copy. An electronic copy will be sent at a later date.

**15. OTHER**

R. Jones presented the Trout Trip for the spring of 2020. This trip will consist of between 25-30 students from all three grades. J. Brannon moved to approve the Trout Trip in April 2020. M. Gabbard seconded. The motion passed.

CLOSED SESSION for:

**16. EMERGENCY MANAGEMENT PLAN**

Emergency management plan was discussed in a closed session. M. Gabbard moved to approve the plan. A. O'Donnell seconded. The motion passed.

Next meeting is September 9, 2019

Respectfully submitted,  
Karen L. Barjuca