

**Northern Elementary School**  
**SBDM Council Meeting**  
**May 21, 2020**  
**3:45pm**

**Members Present:** Meredith Ramage, Jamie Combs, Shawna Wilkins, Chris Corso, Molly Barber

**Others Present:** Elizabeth Edelman (Secretary), Karen Botts, Ashley Fischer

**I. Approval of April 16, 2020 Minutes**

**Approve:** Jamie Combs

**Second:** Molly Barber

**II. Review of Bylaws**

- a. Editing and discussion of the SBDM Bylaws. We are picking up on Article V. Committees, E. Duties. Add under 1. "and/or administration" Under 4., change "will" to "may" and add "school administration." Under 5., change "10" to "3" days. F, Meetings, 3., change to "within" 3 days. G. Standing Committees: 1. Add "as well as ad hoc committees at the request of SBDM or school administration." Template created for Appendix A in June 2020, to be completed in Fall 2020. Article VI. Schedule of Meetings: A. Regular Meetings: 1. Add the "time and date of the" regular monthly meeting of the Northern Elementary "Site Based" School Council shall be "determined by the council each July". For 3. Add local "outlets". For 4. Omit "morning announcement" 5. Add "on the school website, on the school Facebook." B. Special Meetings: 1. Add "email". 2. Add "via email". D. Materials Present at Council Meetings: 1. Omit this bullet "Lists of applicants for vacant positions." Under E. Agenda: 1., add in writing "via email". G. Decision Making Process, 2. Omit "plan". Article VIII. Minutes and Other Council Records: A. Minutes Kept and Approved: 7. Add "post on school website".

**III. Budget Update**

- a. Northern will carry over approximately \$10,000.

**Approve:** Shawna Wilkins

**Second:** Jamie Combs

**IV. Title I**

- a. Discussed results of Title I Survey. Some of the highest ranked areas were school climate and academic support. Some areas that we can target were school climate, academic support, and stakeholder feedback.
- b. Discussed a way to format the School Compact to keep the signature and have families keep the compact.
- c. Discussed Title I Family Engagement Policy and Family Nights going forward. We will communicate with families about school related events via Facebook and our school website. Every Title I School is required to host 5 Family Events that take place at school and 3 Family Activities that parents do with their students at home. Council decided to keep the same Family Events as last year. Council decided to keep the Reading Logs, Reading Counts, and Include Imagination Math for the 3 Family Activities.
- d. Family Engagement Action Plan discussion. Our goal is to increase participation at these events.

**V. Draft Master Schedule**

- a. Council granted permission to table discussion to the June SBDM meeting.

**Approve:** Chris Corso

**Second:** Molly Barber

**VI. Staffing**

- a. Bailey Rice- 2<sup>nd</sup> Grade, Jade Dries- 2<sup>nd</sup> Grade, Lauren Turner-SPED, Gina Richig- SPED, Jacobet Cotrina- 4/5<sup>th</sup> Immersion

**VII. Spacing**

- a. Council approved to utilize Room B8 to house the Ridge Day Program.

**Approve:** Jamie Combs

**Second:** Shawna Wilkins

**Adjourn: 5:16 PM**

**Approve:** Meredith Ramage

**Second:** Jamie Combs