

BEAUMONT MIDDLE SCHOOL
COUNCIL POLICY
12.00
BUDGETING AND STAFFING

Textbook Determination

Each year the standing Textbook Committee made up of subject area teachers, will make a report to the principal and school council at a council meeting in which they recommend which textbooks should be adopted for the current cycle. The council will consider the recommendation, and discuss options for the school. The school council will approve the recommendation by majority vote or consensus.

Instructional Materials Determination

Each year after March 1 the principal shall prepare a draft budget recommendation based on the needs in the council's school improvement plan and teacher surveys about classroom needs for the coming year. The principal's recommendation will include information on all funds that are subject to council authority, including general funds and instructional funds. The council will review the recommended budget to ensure that each teacher receives an allocation for their classroom and that the needs in the school improvement plan have been addressed. The school council will approve the recommendation by majority vote or consensus.

Number of Persons to Be Employed in Each Job Classification Determination

Each year after the school receives the March 1 allocation from the local board of education the school council will meet in an open meeting to decide the number of persons in each job classification at their school for the following school year. To accomplish this, the principal may bring a recommendation to the school council each year for their consideration or conduct a meeting for the purpose of discussing the staffing recommendations if requested by the council. The council will consider the principal's recommendation, and discuss options for the school in an open meeting. The council will approve the allocation by majority vote or consensus.

Setting the School Budget Determination

Each year after March 1 the principal shall prepare a recommendation for distribution of the council's allocation for the schools instructional budget and the general fund budget based on the needs in the council's school improvement plan. The council will review the plan and budget to ensure that the needs in the school improvement plan have been addressed. The school council will approve the principal's recommendation by majority vote or consensus. The principal/designee will provide monthly reports to the council about the expenditure of funds and remaining balance.

Adopted/Amended 4/28/09