

SBDM Meeting
Wednesday, August 17, 2022
Via Zoom at 5:00 PM

Administrators Present: Robin Kirby

Teachers Present: Abigail Santiago, Eulaun Beasley, Scott Johnson

SBDM Parents Present: Carrie Roberts, Richard Ingram

Guests Present: N/A

Called to order at 5:04 PM

I. New Business

- A. Welcome
- B. Approval of Agenda - A motion to approve the agenda was made by Mr. Ingram and seconded by Ms. Roberts. All were in favor of approving the agenda.
- C. Approval of Previous Meeting's Minutes - A motion to approve the minutes was made by Mr. Beasley and seconded by Ms. Roberts. All were in favor of approving the minutes as written.
- D. Good News Report
 - 1. 825 students enrolled in BSMS
 - 2. Last Friday we had our first school-wide pep rally/parade
 - 3. Representation from the district was at our school, on the first day, and were very impressed with what they saw!
 - 4. Mr. Johnson reported that 6th grade Chorus started today. He reported that BSMS has a total of 85 Chorus members schoolwide!
- E. Public Comment

II. Student Achievement Report/Data

- A. Measuring Student Achievement - Ms. Kirby reviewed the Student Achievement Report data. This is the data that is used to help our staff see the areas that need improvement. Ms. Roberts asked if we could find out where our 6th graders are coming from, to see if the scores from certain elementary schools were higher or lower. Ms. Kirby said we may be able to find out, but she has not yet reviewed all of the data that was given to her. Ms. Kirby stated that we need growth in Math. Ms. Roberts asked if we have this broken down by DLI / Traditional. Ms. Kirby said no this is not broken down, but this is a total overall view of our school. Ms. Kirby reviewed that this is what our template for our Student Achievement Report will look like, but will also include Science and Social Studies.

III. School Improvement Planning

- A. Monthly Review - Ms. Kirby reviewed the planning portion of the CSIP.
- B. Planning Process - From August 1 - October 1, we are in Phase 1 of the timeline. In Phase 1, we will be working on our needs assessment diagnostic and gathering data to find out what our needs are as a school.

Ms. Kirby shared that we have already done KAGAN training in May, and in August we have trained our staff in SIOP, teaching how to deliver instruction and how you receive feedback from the students. We will finish up with SIOP on this Friday, August 19. We will also have KAGAN support throughout the year to come into classrooms and offer strategies and feedback for our teachers.

IV. Budget

- A. Budget Overview - Ms. Kirby reviewed the Budget.

- V. Committee Reports - Committees have not started to meet yet.
- VI. Bylaw or Policy Review/Readings/Adoption
 - A. Bylaws Review
 - 1. Quorum - Ms. Kirby reviewed the part of the bylaw about the Quorum.
 - 2. Conduct of Meetings - Attendance, Closed Sessions - Ms. Kirby reviewed Article VI of the bylaws.
 - B. Curriculum Policy (sent to CIA sub committee) - Ms. Kirby stated that Senate Bill 1 says that every school must have a Curriculum Policy. We will give this charge to our Curriculum sub committee. They will draft the policy and bring it back to us.
- VII. New Business
 - A. Required Documents
 - 1. Managing Government Records
 - 2. The Kentucky Open Records and Open Meeting Act
 - 3. Proof of Receipt
 - 4. Freedom of Speech and Religious Freedom Laws, KRS 158.183
 - 5. Reading and Posting American Documents on History and Heritage, KRS 158.195

These were all sent out and everyone asked for them to be sent out again, so they can read over them. Ms. Kirby will send them all out again this evening, and has asked everyone to please sign those that need signatures and return them to her.
- VIII. On-going Learning
 - A. Update Council Members with KASC - as a school, we have paid a member fee to be a part of this. FCPS will be picking up the cost this year.
 - B. Council Training - Please forward all certificates to Ms. Kirby so she can upload it to Kentucky Association of School Councils, asap.
- IX. Upcoming Deadlines
 - A. August 1 - October 1 - Phase One of School Improvement Planning: Continuous Improvement Diagnostic: Process Monitoring continues through December 1
 - B. ASAP - New Members Trainings: July 31 for terms beginning July 1
 - C. October 28 - Experienced Members: 120 days for terms beginning July 1
 - D. 30 days - Filling a Vacancy: new or experienced members

Ms. Kirby reviewed all of these dates with the SBDM members.

At 5:41 Ms. Kirby asked for a motion to go into closed session. Mr. Johnson motioned to go into closed session, and Ms. Roberts seconded it. All were in favor of going into closed session.

At 5:46 The SBDM meeting came out of closed session.

Ms. Kirby asked if the committee would move forward with a motion to approve the offer for the hiring of the 7th grade LBD position. Ms. Roberts motioned to approve to extend the offer for hiring the 7th grade LBD position, and Mr. Johnson seconded it. All were in favor of extending the offer for the hiring of the LBD position.

- X. Adjournment - At 5:47 Ms. Kirby asked for a motion to adjourn the meeting. Mr. Beasley made a motion to adjourn the meeting and Ms. Santiago seconded it. All were in favor of adjourning the meeting.