

**SBDM Meeting**  
**Wednesday, August 11, 2021**  
**Via Zoom at 5:00PM**

**Minutes**

Administrators Present: Robin Kirby

Teachers Present: Abigail Santiago, Eulaun Beasley, Shelley Albright

SBDM Parents Present: Allison Moreman

Guests Present: N/A

Called to order at 5:27 PM

- I. Approval of the Agenda: A motion to approve the agenda was made by Ms. Moreman and seconded by Ms. Albright. All were in favor of approving the agenda.
- II. Approval of July 21, 2021 SBDM Meeting Minutes: A motion to approve the minutes was made by Ms. Albright and seconded by Ms. Santiago. All were in favor of approving the minutes.
- III. Old Business
- IV. New Business
  - A. Student Achievement – Assessing Student Achievement (Council’s plan to measure student achievement throughout the year) Ms. Kirby explained that we would be using Solution Tree to work on our PLC and common goals of student achievement.  
Ms. Kirby asked, do the SBDM members, teachers, students and families know how BSMS students are doing? Do they know if BSMS students are meeting Kentucky academic standards and keeping up with their grade level standards?
  - B. Student Achievement Report (August, September, October, December, February, April, June) Ms. Kirby presented a template for a Student Achievement Report, a spreadsheet using MAP scores, Galileo and common assessments, to display student achievement.
  - C. School Improvement Planning Monthly Review – Ms. Kirby is going to turn the Student Achievement spreadsheet into a report of graphs and charts to show the SBDM council members periodically. She will also be sharing this with parents, teachers, and students monthly. Ms. Moreman asked to please include those students who are exceeding the expectations.
  - D. Comprehensive School Improvement Plan – August 1 – October 1 (Needs Assessment Diagnostic) Ms. Kirby presented the CSIP and the goals that KDE have created for BSMS students. She shared what was being done to meet our goals, co-teaching in our EL classrooms, and also a bilingual Paraeducator working with students in Social Studies in Science.
- V. Other Business
  1. By-laws to Review: Ms. Kirby read through the by-laws and shared them with the SBDM council members on the Google drive.

- a) Regular/Special Meetings
  - b) Open/Closed Session
  - c) Quorum
- B. Required Documents – Ms. Kirby read through the statutes and shared them with the SBDM council members on the Google drive.
- a) KRS 158.183, which details the “rights of students”
  - b) KRS 158.195 which requires each public elementary and secondary school to “display the national motto” of the United States
- C. Elect our KASC Delegate – Ms. Santiago nominated Ms. Albright to be the representative for BSMS. Ms. Moreman seconded the nomination. Ms. Albright accepted the position as delegate to vote in the online election.
- D. Update Council Profile with KASC – Ms. Kirby shared that she will be updating the profile.
- E. Council Training – Ms. Kirby shared that all council members need to have their training done within 30 days of being on the council. Ms. Santiago and Ms. Moreman have their trainings already scheduled.
- F. Committees – The subcommittees will begin coming to SBDM meetings and sharing information on what they are working on.
- VI. Public Comments
- VII. Adjournment – At 6:19 Ms. Kirby adjourned the meeting. Ms. Albright made the motion and Ms. Santiago seconded it. All were in favor of closing the meeting.