

## **DIXIE MAGNET ELEMENTARY SCHOOL CLASSROOM ASSESSMENT POLICY**

Classroom assessments will be used to monitor each student's progress toward academic goals, meet individual student needs, and drive the planning process for instruction. Assessment data in all subjects will also be used to improve instruction, inform program decisions, and communicate to families regarding student progress.

In each class, students will complete formative and summative assessment activities to demonstrate their learning and to ensure their learning and continuous progress. Teachers are responsible for making sure those activities are aligned with the state standards for all subjects – English/Language Arts; Math; Science; Social Studies; Practical Living and Career Studies; and Arts and Humanities.

### **FORMATIVE ASSESSMENT**

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In each class, students will complete a formative assessment to demonstrate their learning for that day. Teachers are responsible for making sure that the formative assessments:

1. Assess the learning target;
2. Are valid and appropriate demonstrations of what students should know and be able to do;
3. Are part of the regular learning process, with separate activities used only when imbedded ones are not feasible;
4. Provide data to drive future instruction;
5. Provide opportunities for students to choose among a variety of ways they can demonstrate learning, including options appropriate to preferred learning styles;
6. Provide meaningful feedback to students including opportunities to reflect, self-evaluate, set goals, and strengthen their performance.

Teachers will make adjustments in instruction to meet students' needs based on the results of formative assessments and these results will be analyzed during PLC meetings.

### **SUMMATIVE ASSESSMENT**

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Summative assessments will be given at the end of each unit taught. When students do not meet the standard, an opportunity for review or reteaching will be provided and the students will be given another opportunity to demonstrate mastery. Summative assessment data will be used to inform instruction for the next time the standard is taught. All students will be assessed three times a year (fall, winter and spring) in reading and math. Results will be reported to the principal, school council and parents using a universal screener.

On a regular basis each teacher at Dixie Magnet Elementary School will:

- Ensure that classroom assessment of student work is frequent, rigorous, authentic and aligned with Kentucky Core Academic Standards and Kentucky Core Content for Assessment and academic expectations;

- Provide students options for demonstrating what they know and can do such as open response, multiple choice, writing prompt, project, speech, constructed response, or digital projects;
- Use scoring guides and rubrics with students;
- Allow students to develop rubrics for assessing their work;
- Collaborate in the design and analysis of assessment task;
- Analyze the Kentucky Performance Rating for Educational Progress (K-PREP) tests results;
- After an assessment is given in the classroom, students will be given feedback and interventions.

### **PRINCIPAL RESPONSIBILITY**

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The principal will meet with each team of teachers to review student performance and plan interventions for students not making adequate progress. Following each of these meetings, the information collected and shared will determine the students who require interventions based on their performance data.

The principal and school leadership team will:

- Ensure that this policy is being followed by conducting classroom observations and walk-throughs;
- Collect, review and provide timely and meaningful feedback on classroom assessments;
- Use classroom assessments as part of the teacher evaluation process.

### **PARENT COMMUNICATION**

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At least once a marking period, results from assessments will be communicated to parents in all subject areas.

### **POLICY EVALUATION**

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We will evaluate the effectiveness of this policy through our School Improvement Planning Process.

Date Adopted: 4/6/04

Date Reviewed or Revised: 1/17/13

Date Reviewed or Revised: 6/5/14

Date Reviewed or Revised: 4/11/16