

# **LTMS Parent & Family Engagement Policy**

## **Definition of a parent**

The legal definition of a “parent” is a parent, stepparent, or foster parent of a student; or a person who has legal custody of a student pursuant to a court order and with whom a student resides.

For the purpose of this policy, we will use the term “parent” to encompass all diverse family situations.

## **Commitments**

LTMS will commit to:

1. Sharing clear information about student progress with parents.
2. Offering practical suggestions to parents on how they can support student learning at home and providing activities designed to engage families in their children’s learning, as appropriate.
3. Making representative parents and community members partners in our decision-making.
4. Facilitating the involvement of our military families, parents with limited English proficiency, parents with disabilities, and parents of migratory children.
5. Seeking and supporting adult volunteers to work with and inspire our students, as well as making every effort when legally appropriate to accommodate the involvement of adults other than parents who are already involved in a student’s life.

We will honor these commitments through a school-parent compact. During an annual meeting with parents, we will review the compact with parents, ask for input and revise the compact, if necessary.

## **School-Parent Compact**

Our students’ parents, families, extended families, students themselves, as well as our local community are all considered partners who share responsibilities for high student academic achievement. Following are the responsibilities for the school, the parents, and the students.

## **School Responsibilities**

LTMS will:

1. Provide high-quality curriculum and instruction in an effective, supportive, and safe learning environment that enables the students to meet Kentucky's academic standards.
2. Inform parents of the programs and content students will learn each year.
3. Assign homework in accordance with our Homework Policy.
4. Send home information on student progress every 4 ½ weeks (mid-term progress and quarter grades).
5. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual student's achievement. Opportunities will be provided for the student to actively participate in sharing information on his or her progress with his or her parents during these conferences.
6. Provide a variety of opportunities for parents and families to be involved in the school.
7. Schedule Parent and Family Engagement Nights during the school year.
8. Ensure that adult volunteers are subject to board policy and state law regarding criminal record checks.

## **Parent Responsibilities**

Parents are asked to:

1. Monitor attendance
2. Become familiar with and support the school and teachers' homework policies.
3. Assist their children in completing homework.
4. Assist their children with time management.
5. Participate in decisions relating to their children's education.
6. Stay in communication with teachers about their children's education and volunteer in the school/classroom if possible.
7. Attend at least on Parent and Family Engagement Night each semester to support their children.

## **Student Responsibilities**

With support from parents, students are asked to:

1. Attend school regularly.
2. Follow school and classroom behavior standards.
3. Bring learning materials to school and class.
4. Complete and turn in homework and ask for help when they do not understand the assignment.

5. Write down assignments and due dates to complete at home, taking along necessary materials.
6. Give parents all notices and information received from school.

### **Policy Evaluation**

We will evaluate the effectiveness of this policy through our school improvement planning process.

Adopted: June 2016

Reviewed and Revised: April 2019