



Athens-Chilesburg Elementary

Policy Name: **Student Assignment Policy**

Related KRS and/or FCPS Board Policy:

KRS 160.345(2)(i)3; 158.031

FCPS 09.11 AP1

Criteria for Student Assignment to Classes and Programs

The principal (or principal's designee) will assign students to classes and programs in a manner that will:

1. Take each student's developmental needs into account.
2. Facilitate the implementation of our School Improvement Plan.
3. Support the goal of not exceeding the state class size cap except under the following circumstances:
 - Temporary exceptions in order to provide an appropriate assignment to a student newly enrolled in the school.
 - Permanent exceptions made after meeting with all the teachers for the appropriate student level and discussion of student needs and possible solutions after determining that no reasonable alternative will meet the student's needs.

Primary Assignments (Elementary)

In May, the Primary grade level teachers will meet together to develop recommended class groupings for the next year using classroom observations and teacher judgement. Each grouping will include students performing at a variety of levels. Individual students will be placed to help each one make continuous progress.

In August, the principal (or principal's designee) will consider these recommendations before making final assignments of current students and will also assign students who enter the school after the recommendations are complete.

Intermediate Assignments (Elementary)

In May, the teachers in each grade will meet to recommend groups for their students for the next school year. The recommendations will fit the standards for student assignment listed in the first section of this policy and also ensure multi-ability classrooms. The principal (or principal’s designee) will assign the students who enter the school after the recommendations are complete.

By opening day (or Day5) of the school year, the principal (or principal’s designee) will decide on final assignments for the school year. The decisions will meet the criteria for student assignment listed in the first section of this policy, provide multi-ability classrooms, and give thoughtful consideration to the recommendations made by teachers.

Policy Evaluation

We will evaluate the effectiveness of this policy through our School Improvement Planning Process.

Date Adopted: _____

Date Reviewed or Revised: _____ Council Chairperson’s Initials: _____

Date Reviewed or Revised: _____ Council Chairperson’s Initials: _____