

Liberty Elementary School

School Council Policies

District: Fayette County Schools

Council Policy Type (Check one)

- By-Laws (Council Operations Policies)
 Function (School Operations Policies)

Policy Topic Description:

School Schedule and School Day

Policy Statement

Criteria for Developing the School Schedule

Our schedule will:

- Allow teachers shared time to collaborate and plan on a regular basis
- Facilitate teacher opportunities to adjust the length of class periods when needed to provide the best instruction
- Promote reasonable and appropriate enrollments for all classes and appropriate numbers of pupils each teacher works with in the course of a day
- Respect the beginning and ending times of the school day and school calendar year as established by the Board of Education

Criteria for Developing the School Day

The school principal shall develop a proposed school schedule. The following criteria shall be taken into consideration during the development of a master schedule:

- No less than 6 hours of instructional time
- Contingent upon adequate staffing, all teachers will be provided a minimum of 250 minutes of planning time per week
- 120 minutes daily for primary classes to conduct reading/writing instruction
- Incorporate special instructional programs
- Developmental needs of students in regards to lunch, recess, etc

- Reflect the mission and beliefs statements
- Support the curriculum and instructional practices policies
- Support the goals and strategies established within the school improvement plan
- Give all students access to all classes, avoiding conflicting schedules of specialized classes and preventing any exclusion related to cultural background, physical abilities, socio-economic status, and intellectual status

The principal shall present this schedule to the SBDM Council.

If the Council does not approve the schedule, it will be revised and presented at subsequent Council meetings until the Council approves it.

If the Council has failed to approve a schedule, the principal shall develop a working schedule until the Council approves a final draft.

Date Accepted : 11/17/10

Date Revised:

Council Chairperson's Signature: Victoria E. Benke