

Russell Cave Elementary School  
School-Based Decision Making Council  
August 25, 2021  
Via Zoom

Members Present: Amber Catron, Emily Banks, Jessica Lykins,  
Jessica Lawson, Clementina Ramos, Carolina Brock, Translator and Ann Wilson, Secretary

1. Welcome to all members
2. Approval of Agenda:  
Motion: Lykins  
Second: Banks  
Council came to consensus
3. Comments: Good start to the school year. Very few quarantined at this time. Quantrell Subaru donated \$10,000 towards refurbishing our library. We want to get more student friendly furniture and rearrange. Our outdoor classroom is coming along. Gravel has been delivered. Volunteers will work Wednesday afternoon putting fabric down then spreading the rocks. Hopefully we will be able to purchase some furniture.
4. Minutes from July meeting were reviewed.  
Motion to approve: Lawson  
Second: Lykins  
Council came to consensus
5. Budget: Munis and Epes budget were reviewed.  
Motion to approve: Banks  
Second: Lawson  
Council came to consensus
6. Staffing/Supplemental Duty: Supplemental duty assignments were reviewed. There is \$3200.00 left in supplemental duty that Principal would like to move to Salaries in order to pay teachers stipends for extra work.  
Motion to move funds: Lykins  
Second: Lawson  
Council came to consensus  
Staffing: School Social Worker. The person that we had originally hired did not have all of his credentials that he needed therefore the position had to be re-opened. Interviewed 2 candidates. Interview committee would like to recommend Hope Henderson. Formerly at James Lane Allen and the Family Care Center. She knows some Spanish.  
Interviewed a candidate for Helping Custodian. Lewis Boggess. His resume came from the Fayette County Job Fair. Committee would like to recommend Lewis for hire. Interviewed several candidates for Instructional Para. Committee was impressed with Marc Kaminsky. He is new. He wants to get into the Education field. His wife is a Kindergarten Teacher. The Committee thinks he will be very good with training and would like to recommend him for hire.  
Motion to approve all 3 candidates: Banks  
Second: Lawson  
Council came to consensus  
In cleaning up Title 1 and Work Book, Mrs. Catron was made aware that she enough funds to hire 2 Para's. We already know that Kindergarten can use extra help. Would like to hire 2 Instructional Para's that can be used in any grade instead of committing them to a particular grade.  
Motion to approve hire of 2 Instructional Para's: Banks  
Second: Lykins  
Council came to consensus

7. Student Achievement: Map testing will begin soon. We will discuss at the next meeting.
8. School Improvement: Sept 17<sup>th</sup> is Constitution Day. Every teacher must teach a lesson on the Constitution. Mrs. Catron has requested that Dr. Liggins visit Russell Cave on Nov 19<sup>th</sup>. Working on reading goals and Ky Writing Project.
9. Policy Review: At the next meeting we will begin working on policy reviews. We will select a policy. Each policy has to have 2 readings before any changes can be voted on.
10. School Report Card: Due Oct 1<sup>st</sup>. We will discuss at the September meeting.
11. Email Notification Agreement: Each member will sign and return to Mrs. Catron.
12. Agenda for September Meeting:
  - School Report Card
  - Staffing

No other business to discuss. Meeting was adjourned.

The minutes were recorded and submitted by Ann Wilson, Recording Secretary.