

Veterans Park Elementary School

STUDENT ASSIGNMENT POLICY

I. CRITERIA FOR STUDENT ASSIGNMENT TO CLASSES AND PROGRAMS

- gender,
- race,
- behavior,
- achievement (math and reading levels) and (including, but not limited to) GT and Special Education.

II. STUDENT ASSIGNMENT PROCEDURES

A. All parents will be given the opportunity to complete a parent input form including specific learning styles.

B. No parent requests for teachers will be taken. Any extenuating circumstances should be submitted to the principal by the established deadline.

C. Teachers will complete a placement card/post-it for each child.

D. A committee including principals and teachers for each grade level will meet to make preliminary placements.

E. The principal will finalize the lists for the coming year and parents will be informed by the last day of the current school year unless extenuating circumstances are present.

F. Changes will not be made in the class lists unless the principal is presented extenuating circumstances and determine these circumstances necessitate change for optimal student success.

G. Students enrolling between the times the principal completes the class lists and the end of the school year will be assigned by the principal to a classroom with respect to the demographics outlined above.

Student Assignment Policy

Adopted: 12-2-97

Revised: 12-2-14

10-29-19

5-12-20

H. Students enrolling during the school year, or those students enrolling in the summer about whom no information is received, will be placed in the appropriate class with the fewest number of students unless, in the principal's judgment, there are mitigating circumstances where such a placement would not be in the best interest of the child's education.