

LEESTOWN MIDDLE SCHOOL
SBDM MEETING AGENDA
July 15, 2019

Mission Statement Review: Leestown Middle School is committed to engaging students in learning experiences that empower each with the tools for lifelong success.

1. Call to Order

- Called to order at 5:07pm. In attendance: Miller, Hoofnagle, Holt, Gibson Guest: Meekins

2. Opening Business

- a. Approval of minutes from June 10th.
 - Hoofnagle motioned to approve. Miller second.
- b. Agenda approval for July
 - Miller motioned to approve July agenda with the following changes. Add approval of June minutes, agenda approval for July, public comment and good news report. In addition table 3c until August meeting. Hoofnagle second.
- c. Public Comment
 - none at this time
- d. Good News Report
 - William Cullan earned 4th place in science at Beta Club nationals
 - Building cleaning is going as planned
 - zSpace lab is almost up and running. Training on July 25th.
- e. Budget Update
 - funds are frozen, updates will start next month
- f. Staffing Update
 - hired: Amanda Arnett, sped; Leah McCombs, Sped; Janet Connors, library assistant
 - open positions: 8th grade writing, art position , 6th grade social studies, one ELL position
 - review of consultation policy
- g. Professional Learning Update
 - July 25th is zSpace training. Space for 40 staff members to attend.
 - August 12th will be staff professional development on instructional technology and Eos

3. New Business

- a. Open Meetings Act/Open Records Act/ Signing of Receipt of Written Documentation
 - review of general assembly laws 158.195 and 158.183
 - review of Open Meetings Act
- b. Council roles, responsibilities and ethics
 - review of KASC document - What Councils Do
- c. LMS SBDM By-Laws
 - tabled until August meeting
- d. Establishing 2018-19 regular meeting date and time
 - Holt motioned to meet the second Monday of each month. Hoofnagle second.
- e. Training for all SBDM members
 - reminder new members need 6 hours of training and returning members need 3 hours

- f. Election of vice chair
 - Hoofnagle motioned for Mr. Miller to serve as Vice-chair. Holt second. Miller accepted.

- g. Instructional Fees for 2019-20
 - distribution and discussion of instructional fees document for 2019-2020 school year.
 - band \$ 10 + \$25 school instrument rental fee (if applicable)
 - orchestra \$ 10 + \$25 school instrument rental fee (if applicable)
 - choir \$ 10
 - pre-engineering \$ 20
 - advanced art \$ 20
 - science \$ 10
 - locker/agenda \$ 5
 - humanities \$ 5 (9 week course)
 - art \$ 5 (9 week course)
 - ag science \$ 5 (9 week course)
 - life skills \$ 5 (9 week course)
 - physical education \$ 5 (9 week course)
 - technology education \$ 5 (9 week course)

Holt motioned to approve the fees as listed above with the understanding 9 week elective courses will request a \$5 fee from students. Miller second.

- h. Supplemental Leadership Positions
 - hired team leads: Voils, West, Miller, Caravello, Hoofnagle, Moosman, Featheringill/Stephenson
 - hired dept chair: Roe, Perry, Trowel, Haggerty, Waller,

- i. Field Trip Requests
 - Kappa League to Champs in Lexington, KY to fellowship and prepare for back to school on August 1st. Cost is \$10 per person
 - Miller motioned to approve. Holt second.

- j. PD Requests
 - Elizabeth Beck to the Kentucky Women's Writing Conference in Lexington , KY on September 20, 2019. Registration cost \$225.00
 - Holt motioned to approve pending Section 6 funding. Hoofnagle second.

- k. Fundraisers
 - Leestown Band to sell items from Bumblebee September 6 -19, 2019 to raise money to purchase books and supplies to help with transportation costs.
 - Kappa League to sell popcorn August 26 - Sept 6, 2019 to raise money for snacking and cooking classes.
 - Kappa League to sell Tshirts Aug 1 - Sept 6 to help with buses for field trips throughout the year.
 - Kappa League in connection with the student support team to collect cans December 2 - 6, 2019 for a canned food drive to help families in need during the holiday season.
 - Miller motioned to approve. Hoofnagle second.

4. Agenda items for August

- by-law review
- budget
- criteria for student assignment to classes policy review

5. Adjournment

- Hoofnagle motioned to adjourn at 6:13 pm. Miller second.