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Tates Creek Elementary

SBDM Agenda/Minutes

February 9, 2021

Beginning Time: 4:32      Ending Time:

*Mission: TCE is a connected, driven family that goes HARD with PURPOSE.*

Members Present: Kaye Cambron, Tara Davis-Cassity, Michele Ferguson, Erika Hranicky, Carrie Paul, Katie Walker

Secretary: Holly McCauley

Others Present:

Item #1: Welcome and Call to Order

Action Needed: Consensus

Presenter: Carrie Paul

Tara Davis-Cassity motioned to call the meeting to order at 4:32. K. Cambron seconded and the motion was carried by consensus.

Item #2: Approval of the Agenda

Action Needed: Consensus

Presenter: Carrie Paul

M. Ferguson motioned to approve the agenda. K. Walker seconded and the motion was carried by consensus.

Item #3: SBDM Norms

Action Needed: Review

Presenter: Tara Davis-Cassity

Council discussed having norms set for the 2020-2021 school year to help further the work of the school with productive meetings. The norms agreed upon are as follows:

1. Be a fully participating open communicator who is open minded towards the views of others.
2. Utilize the committee process to ensure that we have stakeholder input.
3. Focus on using data and CSIP goals to guide questions and discussion about the needs of the school.
4. Stay solution focused with the topics at hand.

Item #4: Good News Report/Celebrations/Student Presentations

Action Needed: Provide Celebrations that are SBDM related.

Presenter: Carrie Paul

Moment of reflection for Black History Month

Item #5: Public Comment (Items on Agenda)

Action Needed: None

Presenter: Carrie Paul

Item #6: Approval of [Previous Meeting Minutes](#)

Action Needed: Consensus

Presenter: Erika Hranicky

T. Davis Cassity made a motion to approve the January 2021 minutes. K. Walker seconded and the motion was carried by consensus.

Item #7: Budget

Action Needed: Discussion of budgets

Presenter: Carrie Paul

C. Paul reviewed the budgets from this past month and updated on purchasing that has happened outside of regular purchases which include - tubs for classroom supplies, lanyards for masks, signage for parents stating students to remain in car until temp is taken, wearable supply caddy for outdoor temp takers, painting a front wall in the office, coverall suits for custodial for

snow clearing, headphones from ESS funds (last years' roll over) the district sent to schools, school supplies for students.

T. Davis Cassity made a motion to approve the use of carry forward funds of 19-20 for school supplies. K. Cambron seconded and the motion was carried by consensus.

Item #8: [Student Assignment Policy](#)

Action Needed: 2nd Reading

Presenter: Kaye Cambron and Katie Walker

K. Cambron and K. Walker shared that teams were all on board with changing temporary to permanent or omitting the phrases altogether, moving to April instead of April/May, and finally having all stakeholders meet at one time to make any changes.

K. Walker made a motion to approve the second reading of Student Assignment Policy. M. Ferguson seconded and the motion was carried by consensus.

Item #9: [Instructional and Non-Instructional Staff Time Assignment Policy](#)

Action Needed: 1st Reading

Presenter: Carrie Paul

E. Hranicky made a motion with the change of "by May" and to include the intent form for number 1 under assignments based on criteria on the first reading of Instructional and Non-Instructional Staff Time Assignment Policy. T. Davis Cassity seconded and the motion was carried by consensus.

Item #10: [Assignment of School Space Policy](#)

Action Needed: 1st Reading

Presenter: Carrie Paul

K. Cambron made a motion with the addition of wording to include using seniority to determine if a room that is open and the changing the wording on having staff come to the Principal with concerns/requests on room assignments on the first reading of Assignment of School Space Policy. K. Walker seconded and the motion was carried by consensus.

Item #11: Computer Lab

Action Needed: Update

Presenter: Kaye Cambron and Katie Walker

K. Cambron and K. Walker shared that staff were in agreement to use the computer lab for another purpose and use the 1:1 Chromebooks and laptops as our school technology for students.

Item #12: Items for Next Agenda

Action Needed: Discussion

Presenter: Erika Hranicky

Item #13: Public Comment (Items on Agenda)

Action Needed: None

Presenter: Carrie Paul

Item #14: Gratitudes, Motivational Sharing, Closure

Action Needed: Discussion/Adjourn

Presenter: Carrie Paul

M. Ferguson is grateful for first readings. K. Walker is grateful we have more Title 1 money than previous years. K. Cambron is glad for the brevity of the agenda.

T. Davis Cassity motioned to adjourn at 5:40 . Seconded by K. Cambron and the motion was carried by consensus.

