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Tates Creek Elementary

SBDM Agenda/Minutes

December 8, 2020

Beginning Time: 4:30 Ending Time: 5:54

Mission: TCE is a connected, driven family that goes HARD with PURPOSE.

Members Present: Kaye Cambron, Tara Davis-Cassity, Michele Ferguson, Erika Hranicky, Carrie Paul, Katie Walker

Secretary: Holly McCauley

Others Present: Rosa Williams, Erin O'Neil. Matthew Williams

Item #1: Welcome and Call to Order

Action Needed: Consensus

Presenter: Carrie Paul

K. Cambron motioned to call the meeting to order at 4:31. K. Walker seconded and the motion was carried by consensus.

Item #2: Approval of the Agenda

Action Needed: Consensus

Presenter: Carrie Paul

K. Cambron motioned to approve the agenda striking item 7B, 13, and 15. T. Davis Cassity seconded and the motion was carried by consensus.

Item #3: SBDM Norms

Action Needed: Develop and Agree Upon

Presenter: Tara Davis-Cassity

Council discussed having norms set for the 2020-2021 school year to help further the work of the school with productive meetings. The norms agreed upon are as follows:

1. Be a fully participating open communicator who is open minded towards the views of others.
2. Utilize the committee process to ensure that we have stakeholder input.
3. Focus on using data and CSIP goals to guide questions and discussion about the needs of the school.
4. Stay solution focused with the topics at hand.

Item #4: Good News Report/Celebrations/Student Presentations

Action Needed: Provide Celebrations that are SBDM related.

Presenter: **Carrie Paul**

E. O'Neil shared her class won a district award for Imagine Learning usage for their class. R. Williams shared how their class does Imagine Learning. She shared they do Imagine Learning in the mornings for about an hour. What she likes about Imagine Learning is how "they incorporate learning in with games" and that is a fun way to learn. Rosa shared their reward was a gift card from Amazon for \$50. They class bought whistles, slap bracelets, gooey hands, emoji keychains, rubik's cubes as prize packages for each student in the class.

Item #5: Public Comment (Items on Agenda)

Action Needed: None

Presenter: Carrie Paul

There were no public comment items on the agenda.

Item #6: Approval of [Previous Meeting Minutes](#)

Action Needed: Consensus

Presenter: **Erika Hranicky**

K. Cambron made a motion to approve the November 2020 minutes. K. Walker seconded and the motion was carried by consensus.

Item #7a: Budget/Staffing

Action Needed: Discussion

Presenter: Carrie Paul

C. Paul shared there is a .5 custodial position open at TCE. This position will be a 3:30 - 7:30 shift to reflect a time when custodial is needed for room cleaning once students leave for the day. T. Davis Cassity would like to be the parent SBDM rep for this hiring process and C. Paul will reach out to teaching staff for a primary and intermediate position to also participate in this hiring process.

Item #8: Targeted Instruction and Face to Face Update

Action Needed: Discussion

Presenter: Carrie Paul

C. Paul shared targeted has not opened back up. The Board of Education will meet Dec. 14th and might have an update on face to face.

Item #9: [Student Assignment Policy](#)

Action Needed: 1st Reading

Presenter: Katie Walker

Item #10: [Instructional and Non-Instructional Staff Time Assignment Policy](#)

Action Needed: 1st Reading

Presenter: **Kaye Cambron**

Item #11: Minority Staffing

Action Needed: [Data review](#), discussion and goals.

Presenter: Carrie Paul

C. Paul shared the current demographics of TCE's student body. At this point TCE has a majority of students in the building of a minority demographic. The certified staff at TCE is currently a majority of a white demographic and classified staff falls the same with a higher percentage of a minority demographic.

Item #12 : CSIP

Action Needed: Review and Approve

Presenter: Holly McCauley, BAC

Item #14: Student Achievement

Action Needed: MAP Winter

Presenter: Holly McCauley, BAC

H. McCauley shared that both Galileo and Winter MAP are optional (with the exception of K MAP) however, some teachers are having some students take these assessments if the data from these are needed for any particular reason.

Item #16: [Emergency Management Plan and Policy](#)

Action Needed: 1st Reading

Presenter: Michele Ferguson

Emergency Management Plan and Policy was submitted to Jeff Harris in Safe Schools by the Sept. deadline and was approved.

Item #17: Items for Next Agenda

Action Needed: Discussion

Presenter: Erika Hranicky

Item #18: Public Comment (Items on Agenda)

Action Needed: None

Presenter: Carrie Paul

Item #19: Gratitudes, Motivational Sharing, Closure

Action Needed: Discussion/Adjourn

Presenter: Carrie Paul

E. Hranicky was grateful for her child's asynchronous day. M. Ferguson is grateful to have conferences planned for the day tomorrow. T. Davis is grateful for 8 more school days. K Walker is grateful for a break and holidays and fun activities with kids.

E. Hranicky motioned to adjourn at 5:54. Seconded by T. Davis Cassity and the motion was carried by consensus.