

**Lafayette High School Site Based Decision Making Council**  
**September 5, 2019 at 5:33 p.m.**  
**Library/Media Center**

Present: Bryne Jacobs, Richard Royster, Scott Emmons, Tim Mitsumori, Whitney Walker, Sophie Schwab, Kay Hubbard, Stacy Heilig, Sally Adams, Maria Cahill

Absent: Jennifer Watkins, Bryson Perry

**I. Approval of Agenda and Approval of Minutes from 7/9/19, 8/1/19, and Special Called meeting on 8/28/19.**

- a. The agenda was approved. Scott Emmons made a motion, and Stacy Heilig second the motion. Motion carried.
- b. Minutes were reviewed from 7/9/19. Tim Mitsumori made a motion, and WW second to accept minutes as written.
- c. Minutes were reviewed from 8/1/19. Sophie Schwab made a motion, and Sally Adams second to accept the minutes as written. The motion was carried.
- d. Minutes were reviewed from August 1, 2019. Whitney Walker made a motion, and Sophie Schwab seconded the motion to accept minutes as written. Motion carried.

**II. Public Comment:** Mr. Jacobs welcomed Mr. McMillan to our SBDM meeting. James McMillan, Chief of High Schools, is very visual and very helpful here at Lafayette. We appreciate you being here.

**III. School/Council Updates**

Mr. Royster shared the good news. We have had over 300 students sign up for Student Council. This is the most the program has ever seen.

Our soft implementation of metal detectors has gone well. Students are cooperating and there have been no incidents. The Helping Hands ambassadors have done a great job of being courteous and professional.

We have implemented changes to our football games to increase safety in accordance with new district guidelines. A-no backpacks, B-no underage kids without a supervision adult, C no outdoor food or drink.

The monthly field trip report was reviewed. There were no questions.

Duty Under Law Requirements – guidelines as part of the open records (KDE) link.

Also provides information on closed sessions. We have a plan to manage the public records in house. We are building a SBDM site for our meetings including documents and agendas.

#### **IV. Principal Selection Policy**

We started the process last year to write a Principal Selection Policy, and we completed a first reading last May. We have had meaningful discussion about ensuring all people voices/input be protected within the policy as it pertained to the principal selection process. Mr. Darrel Thompson was consulted for guidance. He advised adding another section making sure there is mention to include efforts to hear all people and provide input. Mr. Mitsumori feels like the situation has changed, and the superintendent will be present. Mr. Jacobs asked for other feedback or ideas. Mr. Royster feels like the situation will change with each hiring process. There is a deep vetting process for each candidate. Any other request for changes. Is there a motion to approve the policy as amended. Sophie Schwab made a motion to approve, and Sally Adams second the motion. All those in favor of approving policy. It passes unanimously.

#### **V. Staffing Reallocation Update/Request**

We have filled the clerical position with a Spanish-speaking person. Mr. Scholl will chair the committee to fill our para vacancy.

We still have \$70,000 to use. We had a request from the Math for another zero planning period for help with Alg 1 with a high level of ELL students. The class will be divided, and this plan will raise the plan to help each student. The stipend is \$6400 from the workbook. That will leave \$63,600 in the workbook. A motion was made by Stacy Heilig, and Tim Mitsumori second the motion . It passes unanimously.

#### **VI. Budget Review**

The budget was reviewed by Council. Our balance is \$161,000 and we have already projected the use for the money. We will carry forward 10%. We also will be receiving additional money from 2<sup>nd</sup> month adjustments which will be fairly significant. We have not budgeted for that money. We will also receive our carry forward money from last year which was \$35,000. The last pot of money is Fee Waiver money and it should be higher since our free and reduced numbers are higher. This will help offset our waivers. As we spent these monies, our SEC 6 will be on hold. At this point, we will need permission to be transfer of \$5,000 which will help process the requests quicker. Also, we always provide the budget transfers for transparency sake. Richard Royster made a motion to approve the transfers, and Kim Hubbard second the motion. It unanimously was passed.

A motion to go into Closed Session was made by Whitney Walker and Sophie Schwab seconded. Closed Session began at 6:02 p.m.

A motion was made by Scott Emmons to come out of closed session at 6:12 p.m. Sophie Schwab seconded the motion.

Sophie Schwab made a motion for the meeting to be adjourned at 6:12 p.m.

Respectfully submitted,

Alice Mattingly

SBDM Recording Secretary