

**Lafayette High School
Site Based Decision Making Council
September 6, 2018 at 5:30 p.m.
Next scheduled meeting of the SBDM Council will be Thursday, October 18, 2018**

PRESENT: Bryne Jacobs, David Scholl, Sally Adams, Scott Emmons, Tim Mitsumori, Whitney Walker, Jennifer Watkins, Maria Cahill, and Glenda France

1. ITEM - Approval of agenda and minutes from August 2 and August 27, 2018.

The minutes were amended. A motion was made by Scott Emmons and seconded by Jennifer Watkins. The motion was carried to approve agenda and minutes.

2. ITEM Public Comment. No public were in attendance.

3. ITEM – School/Council Updates

Mr. Scholl shared the good news for LHS. Phil Kent was named High School Music Teacher of the Year. Congratulations Mr. Kent.

Mrs. Mary Kay Howard has been doing our Mindful Minute every morning, and this has been well received by the staff and students. She is a leader in her field. We appreciate Mrs. Howard.

The Field Trip report was shared and a discussion followed about the Culinary Program competing in several competitions.

4. ITEM – Committee Policy

We need to update our policies and our goal is to have a new policy manual in place by the end of 2019. Mr. Jacobs shared the structures for the Committees. The district is paying Christy Hogan from KACS to partner with us to update/write on policies. The first recommendation was to start with committee policy. Our Bylaws do outline our committees, and Mr. Jacobs shared 7 standing committees to support the work within Lafayette HS. The Professional Learning Committee, Budget Committee, Assessment of Students and Programs Committee, Culture, Climate, and Safety Committee, Curriculum and Instruction Committee, Parent/Family Involvement and Wellness Committee and Technology Committee. Mr. Jacobs touched on each committee and how the structure will help support the staff and students here at LHS. All members will review the committees and send ideas to Mr. Jacobs for further discussion. Mr. Jacobs shared a Committee System Chart as a guide to go by and a template for a Sign-up sheet for joining committees. All suggestions will be emailed to Mr. Jacobs.

5. ITEM – Staffing Reallocation Update

Social Studies – We posted a .5 position for Social Studies and did not have any luck in finding a good candidate. Therefore, we are proceeding with purchasing 4 teacher plans to accommodate the large classes.

Science – We proceeded with buying 3 teacher plans for dividing the large classrooms. This will be easier to manage for the teachers and offer continuity for the students.

Clerical – We have a .5 position posted at the moment and will begin interviews soon. We are specifically looking for someone who is bilingual to help with our families and students.

Math – We are planning on purchasing planning periods to relieve the overcrowding. However, we are going to wait until the classes stabilize.

Jennifer Watkins made a motion to accept the plan and Maria Cahill seconded the motion. The motion carried.

6. BUDGET REVIEW

Our Sec 6 Budget was reviewed and we are in a good spot this year. We have had a very high percent of families paying class fees and that money will be transferred into the class accounts to purchase items for the classrooms. Also money for Textbooks and Technology will be available by October.

David Scholl made a motion to go into Closed Session and Stacy Heilig second the motion. Closed session began at 6:25 p.m. Closed session ended at 6:30 p.m.

Whitney Walker made a motion to adjourn the meeting. Motion was carried.

Alice Mattingly

Respectfully Submitted

SBDM Recording Secretary