

Squires Elementary School Lexington, Kentucky

Policy 11.7 Policy Area: Lockdown Situations

The school based decision making council recognizes that students learn best in an environment where they feel safe. As part of an ongoing program to make Squires Elementary the safest learning environment possible, the following policy which would go into effect in the event of any lockdown situation:

GUIDELINES FOR LOCKDOWN SITUATIONS

WHEN THE ANNOUNCEMENT IS MADE:

- Students, Faculty and all Building Guests are to be cleared from the halls immediately and to report to the nearest available classroom
- Assist those needing special assistance
- Close and lock all windows and doors
- Do not leave for any reason
- Classroom door windows must be kept UNCOVERED
- Stay away from all doors and windows and move students to interior walls and drop
- Leave the classroom lights ON
- Once the door is locked, open the door for NO ONE
- Wait for further instructions
- In the case of a drill, an announcement will be made via the public address to resume normal activity
- In the case of a REAL situation, Law Enforcement Personnel will unlock classrooms and give directions for evacuating classrooms

This school council policy shall be consistent with the School Safety Plan and applicable indicators from the Standards and Indicators for School Improvement (SISI).

First Reading: 7/7/08

Adopted: 8/4/08