

**Squires Elementary School
Lexington, Kentucky**

**Policy Number: 11.2
Principal Selection Criteria**

Criteria: When a vacancy in the school principalship occurs, the school council shall receive training in recruitment and interviewing techniques prior to carrying out the process of selecting a principal. The council shall select the trainer to deliver the training.

The council shall receive input from teachers, staff and parents into development of the criteria through formal or informal communication.

Interview: The council shall be responsible for interviewing each candidate submitted by the superintendent and for reviewing all written information on each candidate provided by the superintendent.

Selection: The council shall select a principal from a slate of candidates recommended by the superintendent. The council reserves the right to request additional candidates if available from the superintendent.

Reporting: The council shall report its choice of principal to the superintendent in writing.

Reviewed 7/03