

**ARLINGTON ELEMENTARY SCHOOL**  
School Council Policy

POLICY 17

POLICY TOPIC DESCRIPTION

SIS Standard  
ASSESSMENT POLICY

POLICY INTENT

Arlington Elementary defines assessment as any means used by an educator to gain insight into the current level of performance of a student in any given standard. The purpose of assessment is to guide instructional practices.

POLICY STATEMENTS

1. Assessment will include the following: Formative assessment, summative assessment, assessment instruments required by National, State, District, and Arlington School Policy, authentic assessment, differentiated and alternative assessments, student and peer generated assessments and various types and levels of questioning.
2. The administration of all standardized assessments will be in compliance with the timelines published by the state, district, and school. The timeline for all formative and summative classroom assessments will be determined by grade level teams and individual classroom teachers.
3. Assessments will be used to guide students in identifying their areas of strength and areas for growth.
4. Assessment of student performance will be ongoing and will drive instruction.
5. Assessments will be based on Kentucky's Core Content for Assessment.
6. The results of student performance, will be reported to all stakeholders in the following ways: student conferences, team meetings, parent conferences, annual state assessment reports, and the School Report Card.
7. The distribution of completed report cards to students will adhere to the district timelines provided for that process. Report card information generated by

someone other than the classroom teacher is due to the classroom teacher no less than 5 days before the day of distribution to the students.

8. Comments regarding specific description of the student's performance in school are expected on report cards. Insightful comments provide the student's parents and future teachers essential information regarding the student's strengths and areas for improvement. The length and nature of the comments will be determined by the individual teachers.

9. The use of assessment, and the impact of assessment on student achievement, will be monitored in the following ways:

- Grade level teams will submit assessments prior to building administrator/ PSA prior to instruction and will meet to address assessment issues, including student growth and needed modifications in the assessment process.
- Individual classroom teachers will meet with the principal to discuss growth issues.

Date Adopted \_\_\_\_\_ Signature: \_\_\_\_\_  
Council Chairperson