

## **Primary Program Exit Criteria**

(Method for verifying successful completion of Primary School)

The determination of successful completion of the Primary Program shall be made on an individual basis. The evidence of success shall include teacher observations, anecdotal records, students' products or performance and evidence of student self-reflection. This evidence shall be shared with each student's parent(s) by conference, in writing or by notations made on the student's report card.

Consistent with the six learning goals of KRS 158.031(see attached), the following may be the focus for determining student eligibility to exit the Primary Program:

- a) Student expresses himself clearly and effectively in oral and written form;
- b) Student possesses oral and written information as evidenced through listening and reading;
- c) Student demonstrates confidence in his ability to communicate;
- d) Student applies mathematical procedures to problem-solving;
- e) Student applies mathematical concepts including computation, measurement, estimation and geometry;
- f) Student collects, displays and interprets data;
- g) Student demonstrates use of monetary values in an economic system;
- h) Student demonstrates appropriate and relevant investigation skills to solve specific problems in real life situations;
- i) Student creatively expresses ideas and feelings;
- j) Student applies democratic principles in relationships with peers;
- k) Student identifies contributions of diverse individuals, groups, and cultures;
- l) Student demonstrates responsibility for personal belongings;
- m) Student shows respect for the property and rights of others;
- n) Student displays self-control and self-discipline;
- o) Student accesses appropriate resources for learning in school, at home, and in the community;
- p) Student participates in group activities cooperatively;
- q) Student chooses appropriate processes and strategies to solve given problems;
- r) Student applies previously learned knowledge and concepts to new situations;
- s) Student has shown success in achievement of the skills described by the competency assurance for the third grade; and
- t) Student demonstrates an appreciation for the fine arts.

### Policy 3.7.5

Assuming that the parents/guardian and the teacher agree that sufficient evidence exists to assure that the student is ready to progress to fourth grade, no other documentation shall be required.

Any teacher recommending an additional year in the Primary Program shall notify parents/guardian at the fall conference about concerns, again in January, and reevaluation shall be discussed by March 15<sup>th</sup>. This information shall be shared with the student's parent/guardian and placed in the cumulative folder along with the report card, selected work samples, anecdotal notes, the Primary Program exit conference form and other supportive documentation.

If the parent/guardian and teacher agree that the student has successfully completed the Primary Program the student shall be assigned to the fourth grade for the next school year. Similarly, if the parent/guardian and teacher agree that the student has not successfully completed the Primary Program the student shall remain in the Primary Program for the next school year. Should the parent/guardian and the teacher disagree on the appropriate placement for the student the matter shall be referred to the principal for review and a decision on the matter.

Approved 21 March 1996

Revised 11/22/04

# Cassidy School Primary Program Exit Conference Report

<b>Student's Name</b>	<b>Date of Conference</b> (Must be at least 30 days prior to the end of the school year)
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**Teacher's Name**

Record of Exit Conference with \_\_\_\_\_  
**Parent's/Guardian Name**

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Topics discussed:

\_\_\_ Review of Report Cards for the year

\_\_\_ Review of teacher observations including anecdotal notes, student work samples, and other documentation

\_\_\_ Review of student self-assessment

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<b>Decision:</b>	Student should Progress to 4 <sup>th</sup> grade	Student should Remain in Primary
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**Teacher Recommendation:** \_\_\_\_\_

**Parent's Recommendation:** \_\_\_\_\_

\_\_\_ Teacher and Parent/Guardian agree and the student will be assigned to \_\_\_\_\_

\_\_\_ Teacher and Parent/Guardian disagree. Referred to Principal.

**Teacher's Signature**

**Parent/Guardian Signature**