

## Policy on Addressing the School Council

### **Addressing the Council**

Persons who are not on the agenda who wish to address the Council must have Council permission to do so.

Persons who do not have children in the school are required to obtain prior permission to address the Council and their topic of concern must be on the agenda. Students of the school or other school age children must have prior permission to address the Council or must be invited by the Council. This shall not prevent parents or guardians from addressing the Council on their behalf in writing.

The Council may, by consensus, invite persons present in the audience to speak on issues under consideration.

The Council is a policy-making body and is restricted by law from discussing personnel matters. Any concerns that may involve a member of the Cassidy School faculty or staff must be addressed privately to the principal for investigation and appropriate action.

### **Time Limitations**

Initial presentations before the Council will be limited to five minutes unless prior arrangements have been made for more time. The length of the discussion following the presentation will be at the discretion of the Chairperson.

### **Taking Official Actions**

When issues requiring Council action are presented, it shall be the responsibility of the Chairperson to facilitate discussion to ensure that those having legitimate interests in the matter are able to present their view.

### **Confidentiality**

All persons speaking at a meeting of the Cassidy School Council are admonished to maintain appropriate confidentiality by restricting from their comments any information that may personally identify a student in a manner protected by the Family Educational Rights and Privacy Act. This includes providing information that might describe a particular child, even if a particular student's name is not used.

Adopted: 19 September 2002

Revised: February 27, 2012