

# CRITERIA FOR STUDENT ASSIGNMENT TO CLASSES AND PROGRAMS



## CRITERIA FOR ASSIGNMENT

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The principal (or principal's designee), in collaboration with appropriate school staff, shall assign students to classes and programs in a manner that will:

1. Take each student's developmental needs into account.
2. Create collaborative groups of teachers responsible for the same students and with common planning time so that they can share planning and thoughts on individual student needs.
3. Make it easy for those teachers to make flexible adjustments to their schedules and student groupings when they believe that will support higher learning for students.
4. Implement our Comprehensive School Improvement Plan.
5. Not exceed the state class size cap except under the circumstances described below.
6. Prepare students to be ready for high school work.
7. Implement each student's Individual Learning Plan.

## EXCEPTIONS

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Temporary exceptions to the class size cap rule may be made in order to provide an appropriate assignment to a student newly enrolled in the school.

Permanent exceptions to the class size cap rule may be made after meeting with all the teachers for the appropriate student grade-level and content to discuss student needs and possible solutions and after determining that no reasonable alternative will meet the students' needs.

## POLICY EVALUATION

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Our Comprehensive School Improvement Planning process includes a regular cycle of reviewing data on student performance and data on our alignment with Kentucky's Standards and Indicators for School Improvement. By analyzing that data, we will be able to tell how well this policy is being implemented and having an impact, and therefore able to tell when changes are needed.

Date Adopted: \_\_\_\_\_

Date Reviewed or Revised: 9/8/14 Council Chairperson's Initials CL

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