

**The Promise Academy at Harrison Elementary
Advisory Council Agenda
September 15, 2020**

Date: September 15, 2020

Time: 2:30

Facilitator: Tammie Franks

Time keeper:

Note taker: Anna Kelly

Live Meeting Link: meet.google.com/scf-uajt-arb Phone: (US)+1 561-408-9133 PIN: 264 229 329#

1. Welcome New Members * & Virtual Participants

Kelly Groves, Kara. Traub, Anna. Kelly, Kim Binzer, Ulyssine Crowder, Tammie Franks, Deborah Charalambakis, Keshawn Huffman, *Sandra Flynn, *Maggie Roblero

2. Celebrations and Good News Report

Ms. Franks: Celebrate Kick Off to School, thank you to the staff for planning and participating in this event. 160 families attended this event. NTI2DL has positive and high attendance. Families are being flexible, communicating with teachers, and assisting their students. 55 classroom visits and 95% of the students are participating and being positive virtual learners. Good job to the families for making this possible. Shout out to our support team!! Countless home visits and technology advisors/supporters with the families: Mr. Morgan, Ms. Huffman, Ms. C, Mr. Carter, and Mr. Keyes.

Ms. Traub: Nearly 100% participation in her classroom. Kids are engaged and flexible and going really well!

Ms. Binzer: Nearly 100% participation in her classroom. Students have made growth in using chrome books and zoom compared to spring NTI.

Ms. Crowder: Shout out and thank you to parents during this process. A great partnership with parents.

Ms. Flynn: A thank you to all the teachers for their hard work and dedication.

3. Budget - What our budgets look like and managed:

SAF: (School Activity Fund) General ledger shared. Where monetary donations are shown for students - \$3596, \$2044 for field trips over and above because of NTI and fee waivers, \$19,170 total

Sitting good - \$7000 do normal operations for student needs (PAWS for Proficiency)

Fundraisers

SCIF: Section 6 Budget - money from state based number of students attending, anything not consumable, yearly allocation usually around \$20,000. We are down 21 students this year - the district will adjust and pull money back during the 2nd month of school. Estimates the district will take \$5000 back - if they don't reclaim then we can reallocate. Copier expenses take a lot of money to operate. Use this fund for supplies. We budgeted \$4500 for supplies - we have \$1400 left in supplies. We put 10% into the library (loss of books from NTI) If we spend more than \$500 on one item - Ms. Franks will share what we are spending money on.

4. Student Achievement Data – As Available (NTI2DL Update) *

Galileo: This was taken this past month for tier 2 and tier 3 instruction. Next month we will analyze this data.

Imagine Math: Students are taking these assessments currently.

Reading - Imagine Learning & Common Assessment- Students are taking these assessments currently.

KPREP

MAP

Attendance - Most of our classes have 100% attendance***. This number will be updated at the end of the is week. Student support team is supporting the students who need to be contacted that have not shown up for school- less than a handful per Ms. Charalambakis. The state has given us flexibility to count how attendance is taken. If the students are participating online and or packets we count them present. We are recording our live instruction (state mandated) for those students who are not able to attend live sessions.

PBIS & Behavior

Going well! Only two families contacted about non-positive behavior online by Ms. Franks. We will have more data on this as we move on. Our PBIS team will be training staff tomorrow.

5. Turn Around Plan & Support Team Progress Update

We have partnered with Cambridge Academic Group to help us learn more about virtual learning strategies and plan lessons that align to current best practices for virtual classrooms. Supporting teachers are not overwhelming.

6. School Improvement Plan

7. Items for Council Consultation

- a. **Updated Emergency Management Plan:** No change since last month. Did add a few students.
- b. **Your Duty Under the Law:** *Time and place of meeting available, meeting minutes public, Ms. Franks must give a 24 hour business day to call a special meeting. Records are stored on our website. Secretary is our records officer.
- c. **Open Records Act:** This is an advisory team but we will follow the same guidelines as a site based council. We are a public agency. This will assist us when we are ready to transition back to site based council. Open records and meetings - if personnel is discussed we will close the meeting. Our families and community partners are welcome to join us and see the open records. These records are kept in a binder. These are not thrown away - we have 45 days to copy records if they are requested. Ms. Franks will send the document in an email for our information and understand the policies.
- d. We are welcome to attend a site based council training. These trainings are on Frontline (virtually) for teachers and parents. Ms. Franks will send a schedule via email.

Agenda for Next Meeting

- **Galileo & MAP Results** These will tell us where our students are in their grade level learning/standards. Individual results will show what each student will need in academic growth/content areas. **Usually, by March 15th the grade level standards should be introduced at least once.

- **School Improvement:** We may have the opportunity to attend school in a hybrid model. We will discuss a safety plan and Ms. Franks will call a special meeting to discuss what we need to plan ahead. We will do a survey.

Discussion

- **Families:**

Ms. Flynn: Hopes to stay with the model as of present. Concerns for families, bus riders, teachers, and students being in the classroom.

Ms. Groves: Question: Will each student be made to be tested prior to going back to inperson school? Temperatures will be taken daily per Ms. Franks. - but students will not be made to be tested. "Harrison is a wonderful school and doing a great job! Cannot say enough about Harrison. Thank you from the bottom of my heart."

- **Teachers:**

Ms. Traub: Not the same being a virtual teacher / in person teacher - the motivation how do we keep this up? How do we get the rewards and incentives to students?

Ms. Binzer: Hybrid? Virtual? Watching from Zoom or working asynchronous? Is there an overlap? Goal is not to have teachers teach the same lesson twice. We will lose half the year in instructional time. If we come back how do we use the resources on Zoom? How do we keep them engaged? Could we let students stay virtually? We want our students to attend our school.