

CLAYS MILL ELEMENTARY SBDM COUNCIL



Regular Meeting
Tuesday, August 2, 2022– 3:30 PM
Clays Mill Elementary Conference Room

MINUTES (DRAFT)

OPENING BUSINESS

- a. Welcome, call meeting to order at 3:34 PM, motion made by M. Brajuha, seconded by G. Webb. Attendance: Grant Davis (principal), Ally Martin (teacher), Gayla Webb (teacher), Reuben Adatorwovor (parent), Mandy Brajuha (parent), and Kathy Theis (secretary). Not present: Scott Sheets (teacher).
- b. Approval of Agenda, motion made by A. Martin, seconded by R. Reuben.
- c. Approval of previous month's meeting minutes, motion made by A. Martin, seconded by M. Brajuha.
- d. Good News Report: Summer Ignite Kindergarten Transition Week went well!
- e. Public Comment: None at this time.
- f. Meeting Norms

STUDENT ACHIEVEMENT/REPORT DATA

- a. Measuring Student Achievement: There is not any date to review at this time. Most kindergarten students were assessed on the kindergarten ready assessment, Brigance, during Summer Ignite. The testing window continues through the first half of September. If all assessment data is uploaded to the online platform by the next meeting, we will be able to present. MAP testing will take place after the next meeting.
- b. Intermediate Grading Scale: To help support consistency for grading in the intermediate grades, 4th and 5th, the idea of modeling our report card to the middle and high schools with the 10-point grading scale is being presented. We would change the 4th and 5th grade grading scale to 90-100 A, 80-89 B, 70-79 C, 60-69 D, and 59 and below F. Motion to adopt made by A. Martin, seconded A. Adatorwovor.

SCHOOL IMPROVEMENT PLANNING

- a. Monthly Review: We will be able to update on our strategies to meet our School Improvement Plan goals next month with some grade level planning meetings and professional development taking place prior to the start of school.

BUDGET

- a. Budget Overview: No major changes have taken place and we are beginning the school year with \$53,146.11 in our MUNIS budget. No major changes have been made and we are beginning the school year with \$55,912.40 in the School Activity Funds. G. Davis presented using the funds from line item 450-School Planners (\$1,728) Motion to approve made by M. Brajuha, seconded by G. Webb.
- b. Enrollment Update: In the spring we were allocated staffing based on 95% projected enrollment which was 484 students. As of today, we have 514 students enrolled (kindergarten-91 students, 1st grade-78 students, 2nd grade-84 students, 3rd grade-101 students, 4th grade-77 students, and 5th grade-83 students). At this time our kindergarten numbers are a little higher than projected which

is great, but creating some unique options for us to ensure we don't go over the cap of 24 students per class. At this time we have three kindergarten 0.6 paraprofessionals to support four classrooms. To help start the year off, G. Davis is proposing to bring in a substitute kindergarten para for the first two week of school then determine the need later, motion to approve made by M. Brajuha, seconded by A. Martin.

- c. Supplemental Duties: Clays Mill has been presented \$13,350 for supplemental duty positions, which is approximately \$2,000 less than the previous year. The proposed positions to be awarded supplemental duty pay is as follows: PLC Grade Level Leaders \$800/per person, total \$4,800), Team Leaders, non-grade level/special areas/special education teachers (\$200/person, total \$400), Building Assessment Coordinator (\$800), Webmaster (\$800), SBDM Secretary (\$800), Committee Chair (\$200/per person, total \$600), Club Leader (\$200/per person and up to a total of \$1600), Governor's Cup Coach (\$800), Music Coordinator (\$800), Battle of the Books Coach (\$1400, \$600 for coach, \$800 for books), Stipends (\$550), for a grand total of \$13,350. In the event there is not an interest in one position, the pay will move down to stipends and then the money is reappropriated elsewhere. Motion to approve made by G. Webb, seconded A. Martin.

COMMITTEES REPORT

- a. First reading of Committee Policy: Modifications to the policy to be considered: Change the title of the first committee to "Diversity, Equity, Inclusion, and Belonging," take off periods after each bullet point, change the capital "W" to a lowercase on the second to last bullet under Diversity, Equity, Inclusion, and Belonging, delete "Wellness" under PBIS/Climate first bullet, and add a comma on the last sentence between bylaws and committees. Second reading will take place next month.

BYLAW OR POLICY REVIEW/READINGS/ADOPTION

- a. Second reading of Curriculum Responsibilities Policy: Modifications to the policy are as follows: under definitions, student support services, change FRYSC to FRC (Family Resource Center), under curriculum selection process, change the uppercase words curriculum and instructional materials to lowercase. .Motion to approve made by R. Adatorwovor, seconded by G. Webb.

NEW BUSINESS

- a. Determine dates for remaining regular meetings for the 2022-23 school year: First Tuesday of each month at 3:30 PM (September 6, 2022, October 11, 2022, November 1, 2022, December 6th, 2022, January 3, 2002, February 7, 2022, March 7, 2022, April 11, 2022, May 2, 2022, and June 6, 2022).
- b. 5th Grade Field Trip Request: In past years 5th grade has experienced an overnight field trip to Pine Mountain Settlement School. In lieu of COVID and potential concerns that could arise, the 5th grade team is planning a quarterly field trip to supplement. 5th grade would like to plan a field trip to BizTown on September 21, 2022. Motion to approve made by A. Martin, seconded by M. Brajuha.
- c. Consultation KRS 61.810 (1)(f): Motion to go into closed session made at 4:36 PM, by M. Brajuha, seconded by R. Adatorwovor.
- d. Emergency Management Plan: Motion to exit closed session and return to public meeting made at 4:48 PM, by M. Brajuha , seconded by G. Webb.

ONGOING LEARNING

- a. Council Training: Reminder to submit certificate to G. Davis when completed.

ADJOURNMENT

Motion to adjourn at 4:49 PM, made by A. Martin, seconded by R. Adatorwovor.

Portions of this meeting may be closed pursuant to KRS 61.810 (1)(f) of the Open Meetings Act.