

# CLAYS MILL ELEMENTARY SBDM COUNCIL



Regular Meeting  
Tuesday, July 5, 2022– 3:30 PM  
Clays Mill Elementary Conference Room

## MINUTES (DRAFT)

### OPENING BUSINESS

- a. Welcome, call meeting to order at 3:31 PM motion made by S. Sheets, seconded by G. Webb. Attendance: Grant Davis (principal), Ally Martin (teacher), Scott Sheets (teacher), Gayla Webb (teacher), Mandy Brajuha (parent), Reuben Adatorwovor (parent), and Kathy Theis (secretary).
- b. Approval of Agenda, motion made by A. Martin, seconded by M. Brajuha.
- c. Approval of previous month's meeting minutes, motion made by G. Webb, seconded by R. Adoatorwovor.
- d. Good News Report: Summer Ignite Session 1 successfully completed on June 30th and custodial staff continues to make great progress on summer cleaning to prepare for the upcoming school year.
- e. Public Comment: None at this time.
- f. Determine Meeting Norms: Reviewed last year's norms for reflection and modification. Council determined the norms would suffice to continue for this year but can be updated as needed. . The norms are as follows: Begin and end on time, focus on students, safe place to ask questions, share ideas, and respect viewpoints, and respect confidentiality when required.

### STUDENT ACHIEVEMENT/REPORT DATA

- a. Measuring Student Achievement: As the year progresses we will review summative data through unit assessments, MAP, KSA (Kentucky Summative Assessment), NSGRA data, etc. The council will review and support next steps of progress in connection with the School Improvement Plan. R. Adatorwovor inquired about state testing frequency and if it will continue on the computer moving forward. State accountability testing takes place annually within the last 14 school days of the school year. The assessment will continue on a computer platform moving forward. At this time accountability scoring distinctions have not been made public by KDE but more will be presented as data is shared to schools in the fall.

### SCHOOL IMPROVEMENT PLANNING

- a. New Member Orientation to School Improvement Plan: A review of the SIP four goals and breakdown of how our school will continue to make progress towards each goal took place. The four goals are as follows: 1. Proficiency Goal: By 2023, Clays Mill Elementary will increase the combined proficiency (reading and math) percentage from 71.2% to 85.6% as measured by state assessments. 2. Separate Academic Indicator: By 2023, Clays Mill Elementary will increase the combined proficiency (science, social studies, and writing) percentage from 68.2% to 84.1% as measured by state assessments, 3. Achievement Gap: By 2023, the combined proficiency of students with disabilities in reading and math will increase from 34.1% to 67.1% as measured by state assessments. 4. By 2023, increase the overall combined growth (reading and math) index from 59.9% to 69.0%. R. Adatorwovor inquired about the percentage of students with disabilities due to the focused Achievement Gap goal. G. Davis shared that it can fluctuate and in years previous depending on the programming placed at schools, it can be much higher, but as of now

Clays Mill has about 10%-12% of the student population with disabilities. R. Adatorwovor inquired about math scores and the difference of growth compared to reading. G. Davis explained that this has been the area of focus for our school improvement plan since math standards have changed. We have been provided resources by the district but are still working through finding items that meet specific student needs to continue adequate growth. With that said, there are some changes to the master schedule that will include more of a math small group focus to support differentiated learning.

- b. Monthly Review: As the school year progresses, council will review the School Improvement Plan and update the progress of activities completed.
- c. 2022-23 Master Schedule: A review of the proposed master schedule took place. An explanation of a change to the K-3rd grade schedule to include math small groups to support the School Improvement Plan. All classes will continue the social emotional curriculum with class meetings but integrate the positive class culture throughout the school day. R. Adatorwovor inquired about the 4th and 5th grade class meeting time being shorter than other grades. It was explained that older grades are able to begin right after the bell rings and with the first specials class of the day, the schedule had to be moved around some to ensure the day started. R. Adatorwovor also inquired about the progression of lunch wondering the rationale of kindergarten having a later lunch than second grade. Kindergarten typically has the last lunch to learn how to clean up which takes a little longer and they have snacks in the morning to help support the later eating time. Motion to approve made by A. Martin, seconded by M. Brajuha.

#### **BUDGET**

- a. Budget Overview: MUNIS has been unavailable for about two weeks. We are just at the start of a new budget to begin the 2022-2023 school year. The library budget is \$7,500.00 which is close to the \$15/student to keep the library updated and meet student needs. The principal office covers copier rental and contingency, both have \$10,000.00. The regular instruction budget is the greatest amount of categories which includes items like substitute salary, other printing, general supplies, tech-related hardware, and tech software.

#### **Committees Report**

None at this time.

#### **BYLAW OR POLICY REVIEW/READINGS/ADOPTION**

- a. Bylaws Orientation: A review of the bylaws took place.
- b. Second Reading Principal Selection Consultation Policy: Motion to approve made by M. Brajuha, seconded by G. Webb.
- c. First Reading of Curriculum Responsibilities Policy: No questions at this time, second read will take place next meeting.

#### **NEW BUSINESS**

- a. Council "To do" list
  - i. Set meeting schedule for 2022-2023: First Tuesday of each month at 3:30 PM tentatively and schedule will finalize at the next meeting (August 2nd, 2022, at 3:30 PM).
  - ii. Motion made to extend the meeting past ninety minutes made by G. Webb, seconded by M. Brajuha.
  - iii. Select a Vice-Chair: Gayla Webb has been recommended to serve as Vice-Chair for the 2022-2023 SBDM Council, motion made by R. Adatorwovor, seconded by M. Brajuha.
  - iv. Review required documents including Kentucky Open Records and Open Meetings, Managing Government Records, Email Notification, KRS 158.183 and KRS 158.195

- b. Consultation KRS 61.810 (1)(f): Motion to go into closed session at 5:07 PM made by G. Webb, seconded by S. Sheets. Motion to return to regular meeting session at 5:14 PM, made by S. Sheets, seconded by R. Adatorwovor,

#### **ONGOING LEARNING**

- a. Council Training
- b. Background Checks for Parent Members

#### **ADJOURNMENT**

Motion to adjourn at 5:15 PM, made by M. Brajuha, seconded by A. Martin.

**Portions of this meeting may be closed pursuant to KRS 61.810 (1)(f) of the Open Meetings Act.**