

CLAYS MILL ELEMENTARY SBDM COUNCIL



Regular Meeting
Tuesday, August 3, 2021– 3:30 PM
Clays Mill Elementary Conference Room

MINUTES

OPENING BUSINESS

- a. Welcome, call meeting to order at 3:30PM, motion made by M. Skeel, seconded by S. Sheets. Attendance: Grant Davis (principal), Gayla Webb (teacher), Melissa Skeel (teacher), Scott Sheets (teacher), Mandy Brajuha (parent), Kathy Theis (secretary). Not present: Kevin Lyne (parent).
- b. Approval of Agenda: Motion to approve made by S. Sheets, seconded by M. Brajuha.
- c. Review Meeting Norms
- d. Approval of August meeting minutes: Motion to approve made by G. Webb, seconded by M. Skeel.
- e. Public Comment: No comments at this time.

STUDENT ACHIEVEMENT/REPORT DATA

- a. Student Achievement Report
 - i. Assessment Timeline: The 2021-2022 FCPS Elementary Assessment Calendar is available for review. This is a living document that will be shared as changes are made.
 - ii. Grade Reporting Periods: The 2021-2022 FCPS Elementary School Suggested Grade Reporting Periods is available for review. This is a living document that will be shared as changes are made.

SCHOOL IMPROVEMENT PLANNING

- a. Monthly Review: Advantage Math Recovery (AVMR) training is taking place for staff on August 4th and 5th with continuing education throughout the school year. Solution Tree will be training the staff on August 9th on standards mastery in math.

BUDGET

- a. Budget Reports: The Section 6 report shows the beginning of the year budget with not much spent at this time. Additional funds were added to the Activity Account for Cats Club with CARES money. Updates will continue throughout the school year as spending begins.
- b. Enrollment/Staffing Updates: At this time our enrollment number is 487 students (Kindergarten-72 students, 1st grade-86 students, 2nd grade-95 students, 3rd grade-76 students, 4th grade-80 students, and 5th grade 77 students). Currently all classrooms are at or below cap. We have \$52,587 remaining in our staffing allocation to purchase additional positions. At this time, we are looking at additional para supports for Kindergarten classrooms. The discussion is to look at four 0.6 para positions, two 0.8 para positions, or two permanent substitutes. A motion to post four 0.6 para positions to be used during kindergarten instruction was made by M. Brajuha, seconded by G. Webb.
- c. Supplemental Duties: A motion to approve the following supplemental duties (Building Assessment Coordinator, Webmaster, SBDM Secretary, STC, and STLP-by KETS) was made by M. Skeel, seconded by S. Sheets.

BYLAW OR POLICY REVIEW/READINGS/ADOPTION

- a. Committee Policy: Second review to include four standing committees (Social Emotional Learning, Equity, and Wellness, Curriculum, Instruction, and Assessment, PBIS/Climate, and Operations/Technology. Motion to amend the policy for the 2021-2022 school year made by S. Sheets, seconded by M. Skeel.
- b. Emergency Management Plan and Policy: Policy review took place. Motion to go into closed session to discuss Emergency Management Plan at 4:41PM made by M. Brajuha seconded by M. Skeel. Motion to end closed session at 4:47PM made by G. Webb, seconded by S. Sheets.

NEW BUSINESS

- a. Return to School: FCPS just released guidance regarding a return to school plan. Additional planning will take place at the school level and shared with staff and families soon.

ONGOING LEARNING

- a. Council Training: All members will be trained by early September.

ADJOURNMENT

Motion to adjourn at 4:51PM, made by M. Brajuha, seconded by M. Skeel.

Portions of this meeting may be closed pursuant to KRS 61.810 (1)(f) of the Open Meetings Act.