



CLAYS MILL ELEMENTARY SBDM COUNCIL
Regular Meeting
Thursday, June 9 2020 – 3:00 PM
Clays Mill Elementary - **Virtual Meeting**

Minutes (DRAFT)

OPENING BUSINESS

- a. Call meeting to order at 3:04PM, motion made by B. Ripley, seconded by M. Skeel. Attendance: Grant Davis (principal), Melissa Skeel (teacher), Scott Sheets (teacher), Kevin Lyne (parent), Bret Ripley (parent), Kathy Theis (secretary), Gayla Webb (teacher), Ally Martin (teacher), Alyssa McSpadden (visiting staff member), Patron Hatcher (parent).
- b. Approval of Agenda, motion made by G. Webb, seconded by M. Skeel.
- c. Approval of June Regular and Special Meeting minutes, motion made by G. Webb, seconded by B. Ripley.
- d. Good News Report: Summer cleaning and waxing is taking place. We are still in progress for planning for the upcoming school year.
- e. Public Comment: None at this time.
- f. Meeting Norms: A discussion was held to create meeting norms as a collaborative effort. Recommended norms are: begin and end on time; focus on students; safe place to ask questions, share ideas, and respect viewpoints; respect confidentiality when required.

STUDENT ACHIEVEMENT/REPORT DATA

No data to review at this time.

SCHOOL IMPROVEMENT PLANNING

- a. New Member Orientation to SIP/Monthly Review: The SIP is created for the timeline of January to December. The creation of the plan is based on needs reflected from achievement data. The layout of the SIP states five goals which have an explanation of the objective, strategy, activities, measure of success, progress monitoring, and cost of meeting the need.
- b. 2020-21 Professional Development Plan: A draft plan was shared with the council of 24 professional development hours that teachers can participate in. The plan is developed to be aligned with the SIP, but teachers are also able to find outside hours to fit their professional growth plan. Three hours will be dedicated to education of the newly adopted SEL Daring School Community curriculum, three hours for PLC work (knowledge gaps, TNTP/High-Yield Strategies), three hours for Amplify Science curriculum, three hours based on teacher choice based on professional growth plan, six hours of social studies standards on Canvas, six hours of ongoing learning to support the SEL/CRTL and TNTP/High-Yield Strategies in after school professional development trainings. Alternate PD plans are available for staff members who are not able to make certain trainings or if there are other hours that are job specific. A motion to approve the presented plan made by G. Webb, seconded by K. Lyne. Consensus reached.

BUDGET

- a. Orientation to Budget Reports: The 2020-2021 school budget opened on July 1, 2020 and will continue until June 30, 2021. The approved budget for this school year is \$54,078. The budget includes the library, copier rentals, contingency, regular instruction, substitute pay for professional development, other professional services, printing services, technology maintenance, travel,

general supplies, supplementary books/study guides, technology related supplies, tech-related hardware, technology software, and special education.

The school activity account is a separate fund generated through the school by fundraisers, fees, donations, etc. This account is only spent on students.

No further questions at this time.

BYLAW OR POLICY REVIEW/READINGS/ADOPTION

- a. Orientation to bylaws: A review of the updated bylaws took place. No further questions at this time.

OLD BUSINESS

No previous business to discuss at this time.

NEW BUSINESS

- a. Selection of Vice Chair: Scott Sheets volunteered to be the vice chair. A motion to approve made by M. Skeel, seconded by B. Ripley.
- b. Council "To Do" List: Determine regular scheduled 2020-2021 SBDM meetings. Thursday works well for member schedules. The projected meeting time is 3:30PM with dates for August 6th, September 3rd, October 8th, November 5th, December 3rd, January 7th, February 4th, March 4th, April 8th, May 6th, and June 3rd. Additional documents that will be included in member binders have been shared via Google Drive.

ONGOING LEARNING

- a. Council Training
- b. Background Checks for Parent Members

ADJOURNMENT

- a. Motion to adjourn at 4:28PM, made by B. Ripley, seconded by G. Webb. Consensus reached.

VIRTUAL MEETING LINK

<https://zoom.us/j/94447036538>

Portions of this meeting may be closed pursuant to KRS 61.810 (1)(f) of the Open Meetings Act.

KRS 61.826 was amended in 2018 to allow public agencies to conduct any meeting, including a closed meeting, through **video teleconference**. On March 18, 2020, state Attorney General Daniel Cameron provided guidance on whether they must identify a primary physical location for such meetings per KRS 61.840 during the state of emergency. The opinion, [OAG 20-05](#), finds **public agencies are not required to identify a primary physical location for video teleconference meetings given the urgent need for social distancing during the public health crisis**. However, while the state of emergency is in effect, agencies are required to identify a website, television station, or other means that the public can access to view the meeting. The opinion notes that public agencies must continue to provide critical services during the emergency declaration and are required to conduct public business in open meetings and permit news media coverage of all meetings. However, providing a physical location for such meetings is not feasible given public health recommendations and guidelines for COVID-19.