



CLAYS MILL ELEMENTARY
Regular SBDM Meeting
Tuesday, August 6, 2019 – 3:30 PM
Clays Mill Elementary Conference Room

Minutes (DRAFT)

I. Opening Business

- a. Call meeting to order at 3:30pm, attendance: Grant Davis (principal), Kevin Lyne (parent), Gayla Webb (teacher), Melissa Skeel (teacher), Scott Sheets (teacher), and Kathy Theis (secretary).
- b. Approval of Agenda, motion made by M. Skeel, second by K. Lyne.
- c. Approval of July regular meeting minutes (7/2/19), motion made by M. Skeel, second by K. Lyne.
- d. Public Comment: No public comment at this time.

II. School Improvement Planning

- a. School Improvement Plan Monthly Review: We are currently in phase one. Scores will be coming soon and will give information for us to include. We will review parent feedback again to determine next steps. Staff professional development will take place on August 12th to go over strategies that are included in the SIP.
- b. Enrollment Update and Staffing Discussion/Action: We currently have 93 students in kindergarten, 77 students 1st grade, 84 students in 2nd grade, 87 students in 3rd grade, 83 students in 4th grade, and 5th students grade 106 for a total of 530 students enrolled. We are almost at cap in kindergarten and 4th grade. We will know additional allocations for staffing after Day 4 attendance. A recommendation to open the job listing for .7-1.0 kindergarten paras and watch enrollment to determine if another teacher is needed. We will meet again to determine next steps.

IV. Budget Report

- a. MUNIS Report: Since last month we have purchased books for the library, fixed the color printer, and purchased a new fax machine for the office.

IV. New Business: Nothing to report at this time.

- V. Adjournment:** Motion to adjourn the meeting at 4:16pm, motion made by M. Skeel, second by G. Webb.

Portions of this meeting may be closed pursuant to KRS 61.810 (1)(f) of the Open Meetings Act.

