

SOUTHERN ELEMENTARY

SBDM Minutes

September 26, 2022

3:15 PM

Conference Room or Join by Zoom

Members Present: Jennifer Casebolt, Carly Higdon, Leigh Ann McLaughlin, Marilyn Cummins, Trisha Manning

Meeting was called to order by Carly Higdon and seconded by Jennifer Casebolt at 3:22 PM.

Opening Business

- a. Approval of the September 2022 Agenda- motion to approve made by Trisha Manning, seconded by Carly Higdon
- b. Approval of August 2022 Minutes - [August Minutes](#) - motion to approve made by Carly Higdon, seconded by Trisha Manning
- c. Good News Report
 - o The students are continuing to get used the routine and things are setting down (Casebolt)
 - o Our lending library has had some love to it, and Mrs. Howell is going to come back and repair the roof (McLaughlin)
 - o The spirit rock is being used for birthdays, PTA is still promoting (Higdon/Manning)
- d. Public Comment
 - o N/A

Student Achievement

- a. Fall MAP Reading/Math Data
 - Any students that are falling into the “red” shown on MAP are being put into intervention services
 - There is a high need for student instructional support in 2nd grade – we usually see a high increase in students that fall in the red because of a change in the format of the MAP (read to them vs. having to read it themselves)
 - Higdon: across the board, a lot of grade levels are similar
 - Cummins: for students that are falling behind, what resources are they receiving to bring those scores up?
 - a. These are all in school, intervention teachers for each grade level. These teachers review the data and we give them additional assessments to get specific information about what skill deficits these students have. Depending on the intensity, the students either go into a tier 2 or tier 3 intervention program.
 - b. Anyone that receives tiered instruction, gets information from the school to show that and specific information about what kind of instruction they are receiving
- b. Update on Kentucky Summative Assessment Release
 - o Usually we get the initial quality control data, but it is not shared with the staff or the public yet
 - o We should have the data to release in the next 2-3 weeks

- This is going to be just a baseline because it was done differently this year– (online, etc.)
- The state is going to be assigning schools either a TSI or CSI school and color system as well

Budget & Staffing

- a. Budget Reviews
 - [Budget 1](#)
 - Right now, we are reviewing our library budgets– which is used to purchase technology related supplies, books, etc.
 - The Principal's Office: registration fees, copier rentals, other printing, contingency is always set aside in case the ADA gets adjusted after day 4.
 - Started with \$15,000 and we have spent about \$5,000
 - [Budget 2](#)
 - Generated by students and spent on students
 - This budget carries over from year to year, and we as a council tend to try not to use it because it carries over and never goes away
 - Examples: extra curriculum resources
 - Casebolt: what is the process for wanting to use these funds to purchase something?
 - a. Put in a request to Leigh Ann and then get the information in order to transfer some of the money into a new/different code
 - McLaughlin will check with Sidway about PBIS code
- b. Staffing
 - Primary Instructional Assistant
 - This will primarily assist the 1st and 2nd grade teachers, but mainly 2nd grade because of the high number of students
 - Intervention Teacher
 - Due to data, we have a high need for an intervention teacher
 - This will be a certified full time teacher, most likely in primary
- a. ~~Extended School Services (ESS)~~

Committee Work

- a. Initial Charges
 - Each committee has a chair, a co-chair and a recorder. Each 3rd tuesday of every month
- b. Parent/Guardian Involvement
 - Each committee has been asked to make a good faith effort to reach out to families to see if they can/will serve on these committees
- c. Next Meeting Date Oct 18

Bylaw or Policy Review / Readings / Adoption

- a. None at this time

New Business

Field Trips

- Grade level chair teachers filled out the field trips that they would like to take this year
- K– pumpkin patch, legends game in the spring
 - Motion to approve made by Carly Higdon, seconded by Jennifer Casebolt
- 1st–Bi-Water Farm/Farm Animals, Children's Garden at Arboretum

- Motion to approve made by Carly Higdon, seconded by Jennifer Casebolt
- 2nd–Kentucky Theatre, McConnel’s Spring
 - Motion to approve made by Carly Higdon, seconded by Jennifer Casebolt
- 3rd Grade - N/A
- 4th Grade - N/A
- 5th Grade – Boonesborough, Keeneland
 - Motion to approve made by Carly Higdon, seconded by Jennifer Casebolt

Adjournment

Motion to adjourn made by Carly Higdon, seconded by Trisha Manning– meeting adjourned at 4:01 PM