

SOUTHERN ELEMENTARY

SBDM AGENDA

July 29, 2021

4:00 PM

Conference Room or [Join by Zoom](#)

Opening Business

- a. Approval of the Agenda- motion to approve made by Angela Hummel, seconded by Christy Wilson
- b. Approval of previous meeting's Minutes [June Minutes](#) - motion to approve made by Angela Hummel, seconded by Christy Wilson
- c. Good News Report - LAM- bragging on staff members that participated in Summer Ignite and Christy as coordinator, 169 students between session 1 and 2 and 41 incoming Kindergarteners participating this week- 245 smalls, front office is enrolling students
- d. Public Comment- N/A
- e. Meeting Norms

Student Achievement

- a. [Assessments](#) for the 21-22 school year
 - o Assessment calendar- list of all assessments kids will take in Elem.
- b. Social Studies Curriculum/Program [My World](#) - action item- motion to approve made by Christy Wilson, seconded by Angela Hummel
 - o K-5, both print and digital, can be used with chromebooks
 - o This SS program doesn't line up perfectly with what we're supposed to teach but provides a good foundation

School Improvement Planning (SIP)

- a. [20-21 SIP](#)
- b. New Member Orientation to SIP
- c. Reviewed at least in Fall, Winter, Spring

Budget & Staffing

- a. Budget Reviews
 - o Council looks at where we need funding and create a draft budget in February that is approved for the next school year
- b. Enrollment and Staffing
 - o Numbers have gone down, but there is not cause for concern at this time

Committee Work

- a. [Review Policy](#)
- b. Committee Sign Ups

Bylaw or Policy Review / Readings / Adoption

- a. Bylaws - Regular/Special Meetings, Open/Closed Sessions, Quorum- at least 1 parent and at least 2 teachers in order to have quorum- cannot just have one person, can go through it but no decisions can be made
[Bylaw Link](#)

New Business

- a. Council "To Do" List / Required Documents
 - i. Set meeting schedule
 - 4th Monday of each month at 3:15 in either in person or on Zoom
 - Next meeting is on Monday, August 23, 2021 at 3:15 PM
 - ii. [Email notification document](#) - email notification document was signed by council members
 - iii. Your Duty Under the Law / [signature](#) - Duty Under the Law document signed by council members
 - iv. [Managing Public Records](#) - Managing Public Records signed by council members
 - v. [Freedom of Speech and Religious Freedom Laws](#) / share & document - Freedom of Speech and Religious Liberty rights documents shared by Principal McLaughlin at 5:01 PM.
 - vi. [Records Retention Document](#) / share - Records Retention Document shared by Principal McLaughlin with council at 5:01 PM

Ongoing Learning

- a. [Council Training](#)
 - Every member must do a 6 hour training or a 3 hour training if you are experienced
 - August 24th, August 26th
- b. [Background Checks for Parent Members](#)

Adjournment

Motion to adjourn the meeting made by Christy Wilson, seconded by Angela Hummel

Meeting adjourned at 5:12 PM

Important Dates & Deadlines

Aug 1-Oct 1 — Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring continues through Dec 1

Aug 5 - Back to School Orientation 5:30pm - 7:30pm
Everyone over age 2 **must** wear a mask

Prior to August 11 — Principal will review Emergency Plan with all school staff. (see Emergency Plan Policy)

Aug 11 - First Day of School
Staff members will escort any student needing help getting to his or her classroom.

Aug 20 - No School for Students
Staff Work Day

Aug 27 - Southern Spirit Day