

**EDYTHE J. HAYES MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
NOVEMBER 30, 2010 REGULAR MEETING  
HELD AT EJH CONFERENCE ROOM**

**Present: Sherri Heise, Tony Spencer, Sara Fenton-Wells, Kara Woodley, Nick Payne, Steve Railey**

**Guests: Beth Naylor (SAM), Kevin Morris, James Lidyard**

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:36 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mrs. Fenton-Wells motioned to approve the agenda. Mr. Spencer seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Payne motioned to accept the previous meeting's minutes. Mrs. Woodley seconded. Unanimous decision.
- V. **Principal Report:** Nothing new was reported.
- VI. **Public Address:** No one wished to address the council.
- VII. **Good News Report:** The EJH football team won the district championship, defeated Morton in the finals. The team was recognized on Channel 18 News. The seventh annual veteran's day program was a huge success, with 200 veterans in attendance. Our arts and humanities department will be videotaped by KET for the program review process.
- VIII. **Budget and Staffing:** Mrs. Heise reported second month ADA adjustment to our budget will be available in December. Mrs. Heise reported the district has received federal money for coaching positions for language arts and math. We will share these positions with Jessie Clark Middle School.
- IX. **Committee Reports:** No committee reports were available at this time.
- X. **Student Learning:** A group of teachers have developed a MAP Matters workshop that will be held on December 1. The workshop will focus on parental understanding of the MAP test, and what it means for student placement and progress. The committee consists of Mary Ellen Hunt, Deedra Murray, Krista Cruse, Kelly Clark, Bonnie Michaels, Joshua Collins, and April Deener.
- XI. **Policy Review:** Mrs. Heise presented amendments to the Writing Policy. Mr. Railey motioned to approve the amendments to the Writing Policy. Mr. Spencer seconded. Unanimous decision.

Mr. Hoskins asked the council to approve an ad-hoc committee to review the school-wide discipline policy. Ms. Fenton-Wells motioned to accept the formation of the ad-hoc committee. Mrs. Woodley seconded. Unanimous decision.

Mrs. Heise asked the council to form a standing writing committee for the duration of the 2010-2011 school year, the 2011-2012 school year, and the 2012-2013 school year. The committee will be charged with

1. reviewing and revising the writing policy,
2. communicate the policy to all stakeholders,

3. organize and conduct self audits of implementation of the writing policy;
4. draft recommendations for improvement and submit to the school principal;
5. other duties as assigned by the principal when necessary.

Parent terms will be for the current school year. Teacher representation will be for two years. The portfolio cluster leader will be the committee chairperson. Mr. Payne motioned to make the writing committee a standing committee. Ms. Fenton-Wells seconded. Unanimous decision.

- XII. Set Working Agenda for Next Meeting:** The working agenda was set for the next SBDM meeting on December 14, 2010.
- XIII. Adjourn:** Ms. Fenton-Wells motioned to adjourn. Mr. Railey seconded. Unanimous decision to adjourn at 5:04 PM.