

**EDYTHE J. HAYES MIDDLE SCHOOL
SBDM COUNCIL MINUTES
FEBRUARY 22, 2011
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Tony Spencer, Nick Payne, Steve Railey, Sara Fenton-Wells

Guests: Beth Naylor (SAM), Mary Ellen Hunt (curriculum coach), Audrey West (math department chair), Robin Howe (science department chair), Susan Bayes (Accelerated Learning Committee member)

I. Call to order: Mrs. Heise called the meeting to order at 4:35.

II. Reading of Mission Statement: The council read the mission statement.

III. Agenda Approval: Mrs. Fenton-Wells motioned to approve the agenda. Mr. Railey seconded. Unanimous decision.

IV. Previous Meeting's Minutes: Mr. Payne motioned to approve the minutes. Mr. Spencer seconded. Unanimous decision.

V. Public Address: No one wished to address the council at this time.

VI. Committee Reports: Mrs. Hunt presented an update on the Accelerated Learning Committee. Changes recommended for the 2011-2012 school will be to offer three clusters: accelerated language arts/social studies, accelerated math/science, or all accelerated classes. This is primarily due to scheduling issues and keeping classes at the state cap. Mrs. Hunt previewed an update presentation for parents, as well as a survey for students on the implementation of the program.

Mr. Hoskins shared minutes from the Foundations February meeting.

Mrs. Heise presented an update from the writing committee.

VII. Good News Report: Mr. Hoskins was asked to present our RTI model to all middle school principals. Over 500 students made growth on math MAP testing. EJH was represented at the annual STEM fair, with a sixth grade student placing third. Currently, we are participating in LIFE, an initiative between special education and regular education students. Students will serve as mentors for our more intense special needs students. The dance team placed first in the pom division and hip hop division, and was named grand champions at the Fayette County Showcase. Cheerleaders won first place in the large squad division for the second consecutive year. The staff is currently raising money for Big Brothers Big Sisters through a series of fundraisers. This is in conjunction with Bowl for Kid's Sake. Our lacrosse program has finally been organized, and will begin practice tonight. Mrs. Susan Larmour, one of our para educators, has organized a crochet club for students. Our custodial staff and facility received kudos from a soccer organization recently. Mr. Railey and the social studies department implemented the second annual African American History Month assembly. Mrs. Naylor discussed the science fair results, with two teams from EJH going to the state competition. The solo and ensemble band competition was held over the weekend. EJH had 53 events, with all soloists earning a distinguished rating. In addition, EJH had 23 distinguished ensembles, and seven proficient.

VIII. Principal Report: Mrs. Howe, science department chair, presented the department's action plan update. The department's focus will be 85% of all students scoring proficient or distinguished. Currently, the department is on track to meet this goal. The department is currently working on essential questions across all grade levels in each unit. The department is also focusing on GROW folders across all grades. Following "Five E Model of Instruction:" Engage, Explore, Explain, Elaborate/Extend, & Evaluate. Teachers using Lab quests and will request to use this more often in the classroom. The

department would like to get a grant for smart boards to have in all science rooms. MAP trend data was presented.

Mrs. West, math department chair, presented the department's action plan update. The first activity of the department is to increase high level questioning/thinking skills. The math department has all been trained in Laying The Foundation modules, with all teachers implementing at least one module this year. The department would now like to begin using more of the LTF assessment bank going forward. Next, the department is emphasizing instructional strategies that focus on foundational concepts without using a calculator. The department is also developing inquiry based units, which is currently partially implemented. Mrs. West presented MAP trend data.

Mrs. Heise reported the staff will participate in the state wide TELL survey on March 1. The results will be used for policy making decisions at the state level.

IX. Budget and Staffing: Mrs. Heise presented the internal Request for Proposals funds. The funds for this RFP process are from funds issued from converted teaching positions given to the council in January.

Mrs. Heise stated the council will receive staffing allocations on February 24. The administration will develop several proposals for staff and council consideration at a special called meeting on March 10, 2011.

X. Student Learning: Mrs. Heise presented council with all holistic assessment data to date for the council. Considering common assessments and MAP results, the projected academic indexes are as follows:

- Reading- 111.8
- Math- 100.2
- Science- 116.2
- Social studies- 96.5
- Writing on demand- 85
- Total academic index- 104.0

XI. Policy Review: Mr. Hoskins presented updates to the Discipline and Classroom Management Policy. Mrs. Fenton-Wells motioned to waive a second reading for the policy. Mr. Railey seconded. Unanimous decision to waive the second reading. Mr. Spencer motioned to approve the changes to the policy. Mr. Payne seconded. Unanimous decision to accept the changes to the policy.

XII. Set Working Agenda for Next Meeting: The working agenda was set for the next SBDM meeting on March 10, 2011 at 4:30 PM for budget and staffing.

XIII. Adjourn: Mr. Payne motioned to adjourn. Mrs. Fenton-Wells seconded. Unanimous decision to adjourn at 6:00 PM.