

**EDYTHE J. HAYES MIDDLE SCHOOL
SPECIAL CALLED SBDM COUNCIL MINUTES
MARCH 10, 2011
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Nick Payne, Steve Railey, Sara Fenton-Wells, Kara Woodley

Guests: Beth Naylor (SAM)

I. Call to order: Mrs. Heise called the meeting to order at 4:40.

II. Reading of Mission Statement: The council read the mission statement.

III. Agenda Approval: Ms. Fenton-Wells motioned to approve the agenda. Mr. Payne seconded. Unanimous decision to approve the agenda.

IV. Previous Meeting's Minutes: Mr. Payne motioned to approve the previous meeting's minutes. Mr. Railey seconded. Unanimous decision.

V. Public Address: No one wished to address the council at this time.

VI. Committee Reports: No committee reports were available at this time.

VII. Good News Report: Mrs. Heise reported over 200 eighth graders took the algebra/geometry high school placement test. This was the highest number of participants from EJH ever.

VIII. Principal Report: The principal report is embedded in budget and staffing.

IX. Budget and Staffing: Mrs. Heise presented the staffing allocation for 2011-2012.

Language arts	11
Mathematics	9
Science	7
Social studies	7
Physical education	1
Art	1
General music/chorus	1
Spanish	1
SAFE	1
Health	1
Business/marketing	1
Tech ed	1
Consumer life science	1
Speech and drama	1
School tech coordinator	1
Behavior interventions	1
Civics	1

Mrs. Heise requested that the allocated third counselor position be converted in order to purchase a teacher and the school administrative manager. These funds are allocated from Section 4 money. In order to do this, the school must use \$25,479.10 from Section 6 funds.

Mrs. Heise presented the allocation from Section 5 funds.

Clerical	4.6
SAFE aide	1
Custodians	4.6

The school will purchase .1 clerical. The cost for this to the school will be \$3,493.90, but is taken care of through the conversion of positions above, and the excess from the converted counseling position. The district allocated an addition .1 custodial position in order to pay for overtime for Saturday Central Kentucky Japanese School coverage.

Mrs. Heise recommended that council approve that should the council be given an additional position from the district, that we allocate that as an additional science teacher for the seventh grade in order to create a third team. This would require a seventh grade language arts position to be reallocated as a social studies position, and the math exploratory position be placed in the seventh grade in order to create the third team.

Positions not allocated to the council are:

Spanish (federal grant)	1
Special education	9
Special ed paras	6
Reading RTI	1
Principal	1
Associate principal	1
Media specialist	1
Counselors	1

We have yet to receive final word on the total allocation of time for the special ed facilitator, band, orchestra, or ESL, which are board positions and not council positions.

Mrs. Fenton-Wells motioned to approve the allocation. Mrs. Woodley seconded. Unanimous decision to approve the staffing allocations above.

See the next page of the budget allocation...

Mrs. Heise then presented the Section 6 (SCIF) budget for the 2011-2012 school year.

Account	Object code	Amount allocated	Item description
Counseling officer (031)	0646- Tests	\$3,700	MAP test (science); PAS test (social studies)
Library (059)	0641- Library books	\$4,000	Purchase exemplar text that align with the common core standards
	0694- Equipment supplies	\$2,000	Approximately same as 2010-2011
	0734- Technology- related hardware	\$1,000	For LCD projectors and bulbs
Principal's office (077)	0444- Copier rental	\$12,000	Current YTD expenses are approximately \$1,200 per month
	0559- Other printing	\$1,000	Special projects
	0610- Supplies	\$12,000	General supplies, paper, and ink
	0650- Technology supplies	\$1,000	Cartridges, etc...
	0810- Dues and fees	\$1,200	Mandatory dues for administration
	0840- contingency	\$3,304.83	Transferrable in November, 2011 in addition to Carry Forward and additional funding for enrollment
Building operations and maintenance (087)	0140- classified overtime	\$3,800	Overtime for custodians
	0694- Equipment supplies	\$3,500	Same budget as 2010-2011
Regular instruction (118)	0110- Teacher	\$25,479.10	Balance due for and additional .5 teacher after section 4 funds conversion for 1.0 counselor to pay for SAM and .5 teacher
	0112- Supplemental duty	\$900	Offset coverage on supplemental duty assignment
	0120- Certified substitutes	\$12,040	Language arts- 2 days- \$3,080; Math- 2 days \$2,240; Science, social studies, special ed- 1 day- \$3,220; Music- 2 days \$840; Co-teaching- 1 day- \$2,660. Note to allocate additional funds for subs when we receive Carry Forward funds for second semester
	0113- Stipends	\$13,200	Stipends for extended training during the summer for LTF- actual allocation for Section 4 funds that will be carry forward in November. Payment for LTF is July 2011, and carry forward is not available until November. Note to reallocate the \$13,200 in January 2012.
	0338- Registration fees	\$3,500	\$500 x 7 departments
	0895- other student travel	\$1,000	Transportation cost for music departments
	TOTAL ALLOCATION		\$106,623.93

Ms. Fenton-Wells motioned to approve the budget as presented. Mrs. Woodley seconded. Unanimous decision.

Mrs. Heise presented council with the following supplemental duty positions for the 2011-2012 school year.

Academic positions

Academic team sponsor
Assistant academic team sponsor
Professional development chair
Math team coach
Student council sponsor
Department chairs for language arts, social studies, mathematics, science, special education, arts and humanities, and practical living and vocational studies
Team leaders for sixth grade Bobcats, sixth grade Cougars, sixth grade unnamed third team, seventh grade Jaguars, seventh grade Wildcats, seventh grade unnamed third team, eighth grade Tigers, eighth grade Pumas, exploratory team
Technology coordinator
Yearbook sponsor
Drama sponsor
PLATO coordinator
Portfolio cluster leader
Building assessment coordinator

Athletic positions

Boys' head basketball coach
Assistant boys' basketball coach (2)
Girls' head basketball coach
Assistant girls' basketball coach (2)
Head cheerleading coach
Assistant cheerleading coach
Head dance team coach
Head football coach
Assistant football coach (3)
Head boys' track and field coach
Head girls' track and field coach
Assistant boys' track and field coach
Assistant girls' track and field coach
Head volleyball coach
Assistant volleyball coach (2)
Cross country head coach

Mr. Railey motioned to approve the supplemental duty positions. Mrs. Fenton-Wells seconded. Unanimous decision.

X. Student Learning: No student learning items were presented.

XI. Policy Review: No policies were up for review.

XII. Set Working Agenda for Next Meeting: The council set the working agenda for the April 26, 2011.

XIII. Adjourn: Mrs. Fenton-Wells motioned to adjourn. Mrs. Woodley seconded. Unanimous decision to adjourn at 5:41 PM.