

Parent Involvement Policy for Cardinal Valley Elementary School 2019-2020

At Cardinal Valley Elementary School, we want each child to have a successful learning experience. We believe that for this to happen, it is important for school staff, the Cardinal Valley community and families to work together.

School staff developed the following Parent Involvement policy for Cardinal Valley Elementary which will be posted in the school office as well as the school website for visitors to read. A copy of this policy will be included in the "August Edition" of the monthly teacher newsletter and in the Cardinal Valley Family Handbook. This policy will be available in both English and Spanish to ensure that all families receive information in their primary language.

In order to build a strong partnership between home and school, we, the staff and faculty of Cardinal Valley, will pledge the following:

1. Host an annual meeting (OPEN HOUSE) where parents will meet their child's teacher, learn about the school Title 1 requirements and be given an opportunity to become involved in their child's education.
2. Parents will receive information and/or materials about helping their children with literacy, technology and other disciplines which will enable them to help their children at home.
3. A minimum of two parent conferences will be scheduled, where the progress of the student will be discussed as well as the grade level expectations for that grade and any concerns the parent or teacher may have.
4. Monthly grade level newsletters and a school master calendar will be distributed to each month to ensure that parents and families are aware of school events ahead of time.
5. Homeroom teachers will contact parents before school starts or within the first ten (10) days of school. An individualized letter, phone call or home visit will constitute contact.
6. Teachers will send notes and reminders to parents via the "student planner" or take home folder to participate in any school-wide events. Parents are asked to read and sign the planner or take home folder each night to ensure they stay in touch with their child's teacher.
7. Parents will receive notification within the first thirty (30) days of the second semester that their child is being identified as being at-risk for failure. Parents will receive copies of assessments with an explanation of why their child was identified as being at risk and how their child will be served by the homeroom teacher and the intervention staff. Parents will be given written instructions for helping their child at home.

8. The School SBDM Council will have at least two (2) meetings per year where parents are invited to review, plan and make suggestions for improving the school Title 1 program.
9. One (1) parent survey per year will be administered to allow parents an opportunity to express their opinion and list any ideas or suggestions about the current Title 1 program.
10. Parents may participate in the Title 1 Advisory Council and assist in the development of the school's Comprehensive Improvement Plan.
11. The Principal will identify any professional development needs for faculty and staff to ensure that school personnel work effectively with the families of children who have special education needs or come from culturally and linguistically diverse backgrounds.

Every effort will be made to communicate to the parents in a format and language they can understand. Title 1 funds may be utilized to pay for any reasonable and necessary expense such as child care, transportation or home visit expenses to enable parents to participate at school.

Parents and community members are always welcome at Cardinal Valley Elementary School. By participating in school events and committees and by providing suggestions for improvement we can work together to ensure that all students learn at high levels and become successful learners.

Revised May 9, 2019