

**EDYTHE J. HAYES MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
JULY 17, 2007  
HELD AT EJH Conference Room**

**Present:** Sherri Heise, Jeremy Dulaney, Josh Mounts, Christine Andres, and Tracey Moore

- I. **Call to order:** Mrs. Heise called the meeting to order at 5:31 PM.
- II. **Reading of Mission Statement:** The council and guests read the mission statement.
- III. **Agenda Approval:** Mrs. Andres motioned to approve the agenda. Mrs. Moore seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mrs. Moore motioned to approve the minutes. Mr. Dulaney seconded. Unanimous decision.
- V. **Public Address:** No one was present to address the council.
- VI. **Good News Report:** The social studies department purchased a flag for each country that has been represented at Hayes. Mr. Dulaney and Mr. Mounts mounted the flags in the front lobby area, and Channel 13 will be doing a story on the flags in October. The new social studies textbooks have also been delivered to the school.
- VII. **Budget:** No budget report was available for the meeting.
- VIII. **Committee Reports:** Mrs. Heise asked the council to review the committee policy. Mrs. Heise felt the committees were not as active as they need to be, and that the standing committees need to be reviewed. Mrs. Andres and Mrs. Moore recommended developing tasks and timelines for the committees, as well as develop roles for committee members. Mrs. Heise discussed the "Schools to Watch" rubric and how this could be tied in to the committee structure. She noted that the rubric will be completed by the staff at the annual staff retreat on August 9. The council agreed to use the rubric to develop the committee charges for the 2007-2008 school year.
- IX. **Student Learning:** No information was presented under student learning this month.
- X. **Principal Report:** Mr. Mounts motioned to continue having the monthly meetings on the 4<sup>th</sup> Tuesday of each month at 4:30 PM. Mrs. Andres seconded. Unanimous decision. Mr. Dulaney motioned for Mr. Mounts to be accepted as the SBDM vice-chair. Mrs. Moore seconded the nomination of Mr. Mounts. Unanimous decision for Josh Mounts to be the vice-chair for the SBDM for the 2007-2008 school year.
- XI. **Policy Review:** The council will decide on a timeline for policies for review at the August meeting. The council decided to first review the committee policy on August 28, 2007. Mr. Hoskins will compile a list of policies that need to be reviewed during the year.
- XII. **Set Working Agenda for Next Meeting:** The council discussed the working agenda for August 28, 2007.
- XIII. **Adjourn:** Mrs. Moore motioned to adjourn. Mr. Mounts seconded. The council adjourned at 6:37 PM.