

**EDYTHE J. HAYES MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
MAY 27, 2008  
HELD AT EJH CONFERENCE ROOM**

**Present:** Sherri Heise, Jeremy Dulaney, Joshua Mounts, Laura Kerns, Alex Butler, Christine Andres, and Tracy Moore

**Guests:** None present

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:35 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mrs. Moore motioned to approve the agenda. Mr. Butler seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Mounts motioned to approve the minutes. Mrs. Andres seconded. Unanimous decision.
- V. **Public Address:** No guests were present to address the council.
- VI. **Good News Report:** Mr. Hoskins reported that the boys' track team won their second consecutive city championship, while the girls' track team placed third. In state, boys' placed third and girls placed fourth. Mrs. Heise reported that EJH has been the only middle school selected to be toured by an international symposium in June. The symposium is being hosted by the Kentucky Department of Education and the University of Kentucky. Mrs. Heise also reported CATS testing went very smoothly in April, especially the eighth grade.
- VII. **Budget:** Mrs. Heise reported that the year-end budget would produce very little carry-forward. Mrs. Heise then detailed various sections of the budget for the council.
- VIII. **Committee Reports:** No committee reports were presented.
- IX. **Student Learning:** Mrs. Heise reported that we did lose ground on our portfolio scores this year, based on preliminary results. Mrs. Heise stated that writing development was an issue this year, but structures are being developed to address this issue next year. Mrs. Heise also stated that a group was being formed to develop a writing handbook for the staff. Mrs. Heise also reported that EJH has been selected to a part of the national school report card, which means data from next year's 8<sup>th</sup> grade will be included on the report card, based on a test to be taken next January or February.
- X. **Principal Report:** Mrs. Heise reported on the status of the RFPs proposed to the district. Originally the district awarded EJH the School Administrative Manager position, but this was turned down in favor of a teaching position. This position will be used in the area of math by utilizing the Success Maker program, as well as PLATO.  
  
Mr. Hoskins presented the master schedule plan for the 2008-2009 school year. Mrs. Moore motioned to approve the schedule. Mr. Dulaney seconded. Unanimous decision.
- XI. **Policy Review:** Mrs. Heise presented the second reading of the Use of Video Policy. Mr. Mounts motioned to approve the policy with changes. Mrs. Andres seconded. Unanimous decision.

Mrs. Heise presented the 2008-2009 professional development plan and release time proposal. In order to qualify for the district release time plan, EJH must commit 60% of their professional development funds for the plan. If EJH funded the release time plan fully, it would cost over \$13,000, but if done in conjunction with the district, it will cost app. \$2,400. Mrs. Heise also reviewed the specific professional development activities for 2008-2009 school year. Mr. Mounts motioned to approve the PD plan. Mrs. Kerns seconded. Unanimous decision. Mr. Dulaney motioned to approve the release time plan. Mrs. Moore seconded. Unanimous decision. Mrs. Andres motioned to approve the PD budget. Mr. Butler seconded. Unanimous decision.

Mrs. Heise presented the revised student assignment policy for first reading. The council will conduct a second reading on June 24, 2008.

- XII. Set Working Agenda for Next Meeting:** The council discussed the working agenda for June 24, 2008.
- XIII. Adjourn:** Mr. Kerns motioned to adjourn. Mr. Butler seconded. Unanimous decision to adjourn at 6:35 PM.