

STUDENT PLACEMENT POLICY

Stonewall Elementary School

Students will be assigned to homeroom classes using the following guidelines:

1. Homeroom teachers will be asked to fill out a PLACEMENT CARD developed each year by the principal. This card will be considered confidential information for staff use only. On this card, teachers will:
 - a. Rank order their class from highest to lowest based on overall performance; academic and behavioral.
 - b. Provide student information such as the following categories:
 - i. QUEST/PTP
 - ii. Special Education
 - iii. Speech
 - iv. ADD/ADHD
 - v. IEP/In referral
 - vi. 504
 - vii. ELL
 - viii. Medical Issues
 - ix. Moving
 - x. Discipline Rating
 - xi. Students who should/should not be placed together
 - xii. Additional information useful for placement
2. A TEACHER REQUEST FORM will be designed each year by the principal and made available to parents prior to the last day of school for parents to make requests for the next year. It will also be made available to parents who enroll students over the summer.
3. Based on the PLACEMENT CARD and the TEACHER REQUEST FORM, along with information known by the principal/staff, the principal will assemble classrooms that will be balanced and be in the best interest of the students based on the following criteria:
 - a. Academic ability (possible clustering of students)
 - b. Gender
 - c. Race (possible clustering of students)
 - d. Discipline
 - e. Special Education (possible clustering of students)

4. Letters will be mailed to parents advising them of their child's teacher at least one week prior to the start of school.
5. Students enrolling during the school year will be placed in the class with the fewest number of students, unless in the principal's judgment, there are mitigating circumstances where such a placement would not be in the best interest of the child.

Adopted: 3-19-96

Amended: 3-18-14