



SOMOS MAXWELL

August 14, 2018

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Del Escritorio del Director

Robert Crawford, Principal

The first day of school for 2018 has arrived! I hope that you and your children are excited as we look forward to a great year here at Maxwell!

This special edition of *Somos Maxwell* provides some important reminders as you prepare for the first day of school tomorrow. Please find within this communication information about arrival, dismissal, paperwork, and how to communicate changes in transportation.

The first day of school is a special time for students, teachers, staff, and families. Our goal this week is to help your child successfully transition into the new school year. Please do not hesitate to let us know how we can help support your child through this process.

Tomorrow morning, we will have extra staff available and music to help welcome your child to Maxwell! We will be providing additional support this first week to give your child confidence toward developing independence next week.

As you approach the building tomorrow we hope that you will notice some of the physical changes outside. Specifically, the district has finished painting the entire exterior of the building. Likewise, the PTA painted the outside playground this summer. We are excited about this refreshed look.

This year our theme is *Unidos en una misión hacia la excelencia*. We will be sharing more about this space theme with our students as we progress through the year.

Please include us in your postings tomorrow. Use #SomosMaxwell to share in the excitement for the new year.

We look forward to seeing you tomorrow morning as we rocket into the new year! Thank you for your partnership as we continue to strive to provide the best learning opportunities and outcomes for the students of Maxwell.



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UPCOMING EVENTS

Wednesday, August 15: First Day of School

Friday, August 17: Wear New Maxwell Shirt

Friday, August 24: No School

Tuesday, August 28: PTA Meeting

Morning Drop-Off

As you prepare for the new school year, please find below important tips to keep everyone safe during the morning drop-off. Thank you for helping us to have a safe year!

- ⇒ The building doors open at 7:15 a.m. daily and staff will be present to welcome your child to the building.
- ⇒ When dropping off your child in the car lane please pull up as far as possible. Staff will assist your child in exiting the vehicle.
- ⇒ For your safety, please observe the no U-turn sign at the drop-off lane.
- ⇒ Please be mindful if you park across the street and walk your child to the building that you do not inadvertently block a driveway or other vehicle.
- ⇒ Please only use the designated crosswalk to cross the street. The crossing guard is here to assist to make sure that children and families safely navigate the traffic.
- ⇒ Announcements start at 7:40 this year and classroom instruction officially begins at 7:45. Any student arriving after this time will need to be signed in at the office by an adult.

Afternoon Dismissal

Please find below some helpful hints regarding afternoon dismissal.

- ⇒ The school day officially ends at 2:35 p.m. students who are parent pick-up will be released from the gym. Enter the gym through the rear door, adjacent to the playground.
- ⇒ Parents need to show their official car tag or a picture of the tag to enter the gym. If you do not have a tag, you need to first stop by the office.
- ⇒ Please note that cars should not park in the bus lane or in front of the gates during afternoon/bus dismissal. We need to make sure that all buses have safely left before any cars attempt to pull into these spots.

Forms

During the welcome event last week families were given a packet of papers to complete and return. If you did not turn in all of your forms on that day, please return those to school as soon as possible. Likewise, if you did not attend the event, you may come to the school and complete the forms. The school will also send home the packets for any student for whom we still need the completed forms.

While other forms may be collected throughout the week, we must have pink transportation forms turned in by the morning of August 15, 2018. Please call the school if you have any questions. Thank you for your support as we make sure that all students make it home safely!

Changes in Transportation

The first weeks of school is a time dedicated to establishing routines and preparing students for success. Establishing regular transportation procedures is equally important. With that noted, if you need to change your child's transportation for the first days of school, you need to send a written communication to the office prior to 1:00 p.m. in order for the change to be registered.

